Community Coalition Roundtable
New Member Recruitment Script

Date:_____

➢ If you reach an answering machine.
  Do not leave a message. Call ends. Make a note on the call sheet.

Hi, is this __ (client name)__?

1. If **NO**   Thank you. I will try to reach _(client name)_ at a later time. Goodbye.
   Do not leave a message. Call ends. Make a note on the call sheet.

2. If **YES**

   Good morning (afternoon). My name is _____ and I'm a member of the Miami-Dade HIV/AIDS Partnership Planning Council.

   You took the Ryan White Program client satisfaction survey last fall and said you were interested in information about the planning council.

   The best way to learn more is to come to a Community Coalition Roundtable meeting.

   It's free and includes a light dinner and information about Ryan White Program services.

   Our next Roundtable is Monday, April 28 at 3:30 PM at Empower U at 7900 NW 27th Avenue.
   (Full address: Empower U Community Health Center, 7900 NW 27th Avenue, Suite C3A, Miami FL 33147)

   I'll be attending the Roundtable. Can I count on you to attend?

   Great. Let me get your email address for a meeting reminder and calendar invite.

   Nice to meet you, __ (client name)__, I'll see you next Monday at Care Resource.
   Call ends. Make a note on the call sheet.

Possible Pushback	Response
I don't want to attend.	I understand. How about I call you back for our next Roundtable in April?
I don't want to give my email address (or I don't have email).	I understand. How about if we give you a call back at this number?
Can I call you back?	Sure, you can call the Partnership Planning Council office at 305-445-1076 and ask for Christina.
I have a problem with . . .	I understand. Those are the kinds of things we need to know more about to make improvements. Partnership committee meetings are where we work on solutions. Can I count on you to attend the meeting on April 28?