



**Housing Committee Meeting  
 Care Resource Community Health Centers, Midtown Miami  
 3510 Biscayne Blvd, First Floor Community Room  
 Miami, FL 33137**

**January 16, 2025 Minutes**

*Approved March 20, 2025*

#	Members	Present	Absent
1	Burks, Laurie Ann	X	
2	Hill, Lileaus	X	
3	Robinson, Patera	X	
4	Tazoe, Roberto		X
5	Sarria, Manuel		X
<b>Quorum: 3</b>			

Guests	
Cunningham, Keisha	
Ellis, Marvin	
Gillens, Courtney	
Michel, Marie Kerna	
Tello, Cynthia	
Staff	
Meizoso, Marlen	

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <https://aidsnet.org/the-partnership#housing1>.

**I. Call to Order**

*Lileaus Hill*

Lileaus Hill volunteered to be the Acting Chair and called the meeting to order at 2:08 p.m.

**II. Introductions**

*All*

Ms. Hill introduced herself and requested members and guests introduce themselves.

**III. Meeting Housekeeping**

*Marlen Meizoso*

Marlen Meizoso reminded attendees of housekeeping items, including meeting recording, public records, that questions should go through the Chair, and if there are any additional questions they can be asked of staff after the meeting.

**IV. Floor Open to the Public**

*Lileaus Hill*

Ms. Hill opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”*

There were no comments, so the floor was closed for public comments.

**V. Review/Approve Agenda**

*All*

The Committee reviewed the agenda which was posted in advance of the meeting. The Committee approved the agenda as presented.

**Motion to approve the agenda as presented.**

**Moved: Patera Robinson**

**Seconded: Laurie Ann Burks**

**Motion: Passed**

**VI. Review/Approve Minutes of October 17, 2024**

*All*

The Committee reviewed the minutes of October 17, 2024, and approved them as presented.

**Motion to accept the minutes of October 17, 2024, as presented.**

**Moved: Patera Robinson**

**Seconded: Laurie Ann Burks**

**Motion: Passed**

**VII. Reports**

▪ **HOPWA Program**

*Roberto Tazoe*

The report was tabled since Mr. Tazoe was not available.

Mrs. Meizoso walked the committee through a Frequently Asked Questions document which incorporated the questions asked at the last meeting regarding the HOPWA program and the link to the City of Miami's waitlist information. The document will also be posted online.

▪ **Vacancies**

*Marlen Meizoso*

Mrs. Meizoso reviewed the vacancy report in the meeting packets. There are vacancies on both the Partnership and the Housing Committee. Currently, the Housing Committee has eleven vacancies. Anyone who is interested in membership on this or any of the other committees can see staff after the meeting or attend New Member Orientation.

**VIII. Standing Business**

There was no standing business.

**IX. New Business**

▪ **2025 Activities**

*All*

The Committee reviewed their dates for 2025. Since the Committee would like to invite stakeholders again, August seemed the best choice. The Committee will need to review the invited guests list, draft a letter, draft the agenda for the meeting, assign tasks and practice the presentations for the stakeholder meeting. Staff will populate items onto the 2025 activities calendar and bring the invited guest list and last letter to start discussions.

▪ **Officer Elections**

*All*

The Committee reviewed the election memo distributed at the last meeting. Both officer positions have vacancies. One of the two positions must be filled by a Partnership member, but none of the Partnership members were interested. At the last meeting Lileaus Hill indicated interest in serving as chair. Since there were no other candidates, the Committee made a motion to select Ms. Hill the Chair.

**Motion to elect Lileaus Hill as chair of the Housing Committee.**

**Moved: Patera Johnson**

**Seconded: Laurie Ann Burk**

**Motion: Passed**

## **X. Open Discussion**

### **▪ Questions from the Community**

*All*

Guests asked some questions to the Committee.

- Is there any grant funding for housing?

Mrs. Meizoso indicated that the RFP for HOPWA services is being released shortly and a flyer with the RFP workshop information was shared online. For those attendees who did not see the announcement, Mrs. Meizoso will forward a copy. Additionally, HRSA has released a grant related to homeless populations. She will also forward this information.

## **XI. Announcements**

*All*

Mrs. Meizoso indicated that the next Get on Board training is scheduled for February 5, 2025, via Microsoft Teams with a focus on the Grantees on the Planning Council. The flyer with details on the training will be sent out at the end of the month.

Courney Gillens reported that the County had received a reduced partial Ending the Epidemic (EHE) award for one year. One of the components being funding under EHE is housing. The County Commissioners will be retroactively approving EHE contracts at their February meeting.

## **XII. Next Meeting**

*Lileaus Hill*

The next meeting is scheduled for February 20, 2025, at Care Resource.

## **XIII. Adjournment**

*Lileaus Hill*

Ms. Hill adjourned the meeting at 2:36 p.m.