



Housing Committee Meeting
Care Resource Community Health Centers, Midtown Miami
3510 Biscayne Blvd, First Floor Community Room
Miami, FL 33137

October 17, 2024 Minutes

Approved January 16, 2025

#	Members	Present	Absent
1	Burks, Laurie Ann	X	
2	Hill, Lileaus	X	
3	Tazoe, Roberto		X
4	Sarria, Manuel	X	
Quorum: 3			

Guests	
Alcala, Francia	Hernandez, Roger
Carr, Antoinette	Robinson, Patera
Davis, Debra	Sanders, Carol
De Leon, Carlos	Williams, Stephen
Gomez, Francia	
Staff	
Bontempo, Christina	

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <https://aidsnet.org/the-partnership#housing1>.

I. Call to Order

Lileaus Hill

Lileaus Hill volunteered to be the Acting Chair and called the meeting to order at 2:01 p.m.

II. Introductions

All

Ms. Hill introduced herself and requested members and guests introduce themselves.

III. Meeting Housekeeping

Christina Bontempo

Christina Bontempo reminded attendees of housekeeping items, including meeting recording, public records, that questions should go through the Chair, and if there are any additional questions they can be asked of staff after the meeting.

IV. Floor Open to the Public

Lileaus Hill

Ms. Hill opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”

There were no comments, so the floor was closed for public comment.

V. Review/Approve Agenda

All

The Committee reviewed the agenda which was posted in advance of the meeting. The Committee approved the agenda as presented.

Motion to approve the agenda as presented.

Moved: Manny Sarria

Seconded: Laurie Ann Burks

Motion: Passed

VI. Review/Approve Minutes of August 15, 2024

All

The Committee reviewed the minutes of August 15, 2024, and approved them as presented.

Motion to accept the minutes of August 15, 2024, as presented.

Moved: Laurie Ann Burks

Seconded: Manny Sarria

Motion: Passed

VII. Reports

▪ HOPWA Program

Roberto Tazoe

The report was tabled since Mr. Tazoe was not available.

A person asked if they would be able to access HOPWA housing. One of the Housing Specialists indicated that the Long-Term Rental Assistance program is closed, and that the City of Miami is working on the current waitlist. Miami-Dade County is opening their Section-8 waitlist October 16-25, 2024.

▪ Vacancies

Christina Bontempo

Ms. Bontempo reviewed the vacancy report in the meeting packets. There are vacancies on both the Partnership and the Housing Committee. Anyone who is interested in membership can see staff after the meeting or attend New Member Orientation.

Ms. Bontempo announced that there are two Housing Committee applications pending, and one applicant was present. Patera Robinson with the Health Council of South Florida, expressed her interest in membership. The Committee made a motion to accept her membership.

Motion to accept Patera Robinson for membership on the Housing Committee.

Moved: Laurie Ann Burks

Seconded: Manny Sarria

Motion: Passed

As a reminder, the Committee can have up to 16 members, and only one member per provider.

VIII. Standing Business

▪ Follow-up to Stakeholder Meeting

All

The Committee reviewed the written responses from the stakeholder meeting in the meeting materials. The Committee agreed that the meeting was helpful in learning and providing information on housing resources and would like to hold another meeting next year.

IX. New Business

▪ November and December 2024 meetings

All

The Committee reviewed their meeting dates for November and December 2024. Since meeting dates fall close to holidays the Committee was queried if they wanted to cancel the meeting dates in advance. The Committee suggested keeping the dates in case business items arise, and cancel dates as needed.

▪ **Elections in 2025**

All

The Committee reviewed the elections memo. Officer elections will take place in January 2025, for both Chair and Vice Chair. Anyone interested should forward their name to staff. Nominations are being accepted. Ms. Hill indicated she was interested in the Chair position. Officers of the Committee will also be members of the Executive Committee.

▪ **2025 Meeting Dates**

All

The tentative meeting dates, time, and location for 2025 were shared and the Committee agreed they were fine.

X. Open Discussion

▪ **Questions from the Community**

All

Guests asked some questions to the Committee.

- Is the City of Miami still investing with construction developers for set-aside units? If so, are there any?
- Has the City of Miami acquired any new units? They had acquired some years ago in Homestead.
- Is the City of Miami doing anything with Sugar Hill or the church on 8th Street?
- Is there any surplus in the HOPWA budget?

A member indicated that the County has several projects but these are not specific to HIV rather they focus on the homeless or workforce development.

Questions will be forwarded to Roberto Tazoe and replies will be made available at an upcoming meeting.

XI. Announcements

All

Ms. Robinson indicated that the Health Council of South Florida's housing program is closed. Hopefully, the program will reopen again.

Mr. Sarria announced that the Health Council of South Florida has a new program in conjunction with the Homeless Trust and other agencies for youth experiencing homelessness. The program will provide assistance to people with HIV ages 18-24 who are experiencing homelessness.

XII. Next Meeting

Lileaus Hill

The next meeting is scheduled for November 21, 2024, at Care Resource.

XIII. Adjournment

Lileaus Hill

Ms. Hill adjourned the meeting at 2:40 p.m.