



**Medical Care Subcommittee Meeting
Behavioral Science Research
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134**

March 28, 2025 Minutes

#	Members	Present	Absent	Guests
1	Baez, Ivett		X	Narisse, Danielle
2	Dougherty, James	X		Nieto, Ana M.
3	Friedman, Lawrence	X		Rodriguez, Cindy
4	Goubeaux, Robert	X		Rojas, Vanessa, M.D.
5	Miller, Juliet		X	Valle-Schwenk, Carla
6	Romero, Javier	X		Staff
7	Serrano-Irizarry, Yendi		X	Ladner, Robert
8	Ysea, Cristhian A.	X		Meizoso, Marlen
Quorum: 4				

All documents referenced in these minutes were accessible to both members and the general public prior to and during the meeting, at <https://aidsnet.org/the-partnership#mcsc1>.

I. Call to Order *James Dougherty*

James Dougherty, Subcommittee Chair, called the meeting to order at 9:35 a.m. He introduced himself, provided an overview of the work for the day’s meeting, and welcomed everyone.

II. Introductions *All*

Mr. Dougherty requested that members, guests, and staff introduce themselves.

III. Meeting Housekeeping *James Dougherty*

Mr. Dougherty reviewed the meeting housekeeping presentation indicating people first language, meeting protocols, location of Subcommittee meeting items online; and indicated staff as resource persons.

IV. Floor Open to the Public *Cristhian Ysea*

Cristhian Ysea, Vice Chair, read the following:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated phone line and email for statements to be read into the record. No statements were received.”

There were no comments, so the floor was closed.

V. Review/Approve Agenda

All

The Subcommittee reviewed the agenda and accepted it as presented.

Motion to accept the agenda as presented.

Moved: Dr. Robert Goubeaux

Seconded: Dr. Lawrence Friedman

Motion: Passed

VI. Review/Approve Minutes of February 28, 2025

All

Members reviewed the minutes of February 28, 2025, and it was requested that after hormone therapy (on page 2) clarifying language, “replacement for gender affirming care,” be added.

Motion to accept the minutes of February 28, 2025, as discussed.

Moved: Dr. Lawrence Friedman

Seconded: Cristhian Ysea

Motion: Passed

VII. Reports

▪ **Ryan White Program**

Carla Valle-Schwenk

Carla Valle-Schwenk reviewed the Ryan White Program (RWP) expenditures and clients served to date as of the end of February. As of the February report (printed 3/25/25), the RWP has served 9,267 unduplicated clients. Invoices are still being processed. Final invoices for the past fiscal year are due by March 31, 2025. Next month, final figures should be available. Thus far, 85% of Part A funds have been paid and are within the 75% core services expenditures requirement. There will be some carryover funding but not as much as in prior years. The program continues to monitor legislative changes and respond accordingly. All documents are being reviewed for compliance with federal executive orders. The final grant award has not been received.

▪ **AIDS Drug Assistance Program (ADAP)**

Dr. Javier Romero

Dr. Javier Romero reviewed the February 2025 ADAP report as of March 3, 2025, including enrollments, expenditures, prescriptions, premium payments, and program updates. There has been an increase in insurance payments. Overall, by the end of the fiscal year, March 31, about \$73 million would have been expended by ADAP (not including the Perrine pharmacy clients or CVS specialty pharmacy). Eight expensive premium insurance plans currently being offered will not be eligible for renewal next year.

▪ **Vacancy Report**

Marlen Meizoso

Mrs. Meizoso referenced the latest March vacancy report indicating several vacancies on the Partnership and the Subcommittee. Dr. Robert Goubeaux will be terming off after today’s meeting since he has served six years. Dr. Goubeaux indicated he was going to be the Chief Medical Officer at Care Resource starting in June, and that he was happy to have served as a member on the Subcommittee. There are two interested physician candidates who have submitted applications, Dr. Saraswati Iobst and Dr. Vanessa Rojas. Dr. Rojas was present and indicated her interest in the Subcommittee. Members voted to approve her application.

Motion to recommend Dr. Vanessa Rojas for membership on the Medical Care Subcommittee.

Moved: Dr. Robert Goubeaux

Seconded: Cristhian Ysea

Motion: Passed

As a reminder, additional seats are available for a psychiatrist/mental health provider, a general seat, and five (5) members of the affected community. If anyone knows of any individuals interested in membership, they may contact staff, or invite them to attend a meeting.

VIII. Standing Business

There was no standing business.

IX. New Business

▪ **Oral Health Care Item: Oral health Care Implant Letter**

All

In the meeting materials, the oral health care implant letter was shared. The letter included some clarifying language included in the developmental documents. The new draft now clearly defines that eight (8) units is four (4) implants per arch x two (2) arches. The Subcommittee agreed to the clarification and requested the addition, “For Edentulous Clients,” at the top of the document to further emphasize the requirement in the letter. Preferred Name was requested to be removed from this and all other letters. For aesthetics purposes, the date of birth field will be moved next to the client’s name at the top of the document and prescriber telephone number will be moved to the left.

Motion to accept the revisions to the Letter of Medical Necessity for Dental Implants.

Moved: Dr. Lawrence Friedman

Seconded: Dr. Robert Goubeaux

Motion: Passed

▪ **Allowable Conditions List Review**

All

Staff provided the Subcommittee with a copy of the most recent Allowable Conditions List for review. The following edits were suggested:

- Add to the top of the document, “Subject to change to comply with Executive Orders”;
- Under Cardiology, add peripheral vascular disease since it is slightly more encompassing than peripheral artery disease;
- Under ENT, add oral candidiasis;
- Under Hematology, add leucopenia; and
- Adjust spacing, alignment, and font size.

▪ **2026 Special Projects Discussion**

All

The chair polled members for special projects for next year. As part of the annual staff support budget process approved last year, each committee and subcommittee are being polled for any request for support of special projects above and beyond the annual activities such as needs assessment, comprehensive planning, PSRA, and efficiency of administrative mechanism. Results will be shared with the Executive Committee. Last year’s request was included in the meeting packets for discussion. The Subcommittee indicated that while the prior request focused on focus groups for those aging, the client satisfaction survey results indicate that older adults are more engaged in care and with higher rates of viral suppression. The possible issue for clients is transitioning to Medicare. The Subcommittee indicated they would like to get a

representative from the Alliance for Aging to make a presentation on the services they offer that would be helpful to clients. Staff will reach out to see if and when a presentation could be made to the Subcommittee. There are specific goals in the Integrated Plan for those over 50 years old. For the next meeting, information on the Integrated Plan goals/data and the client satisfaction survey will be shared with the Subcommittee.

X. Announcements and Open Discussion

All

Mr. Dougherty announced the next New Member Orientation training will take place virtually on April 2, 2025. Details were on the flyer at the meeting.

Mrs. Meizoso announced that for any member who has not completed the annual source of income form, these are due by July 1, and staff will continue to follow-up for compliance.

No open discussion items were shared.

XI. Next Meeting

Cristhian Ysea

The next Subcommittee meeting is scheduled for Friday, April 25, 2025, at 9:30 a.m. at BSR.

XII. Adjournment

James Dougherty

Mr. Dougherty thanked everyone for participating in today's meeting, congratulated Dr. Goubeaux on his new role and work over the last six years, and called for a motion to adjourn.

Motion to adjourn.

Moved: Dr. Robert Goubeaux

Seconded: Dr. Lawrence Friedman

Motion: Passed

The meeting adjourned at 11:04 a.m.