



MIAMI-DADE HIV/AIDS PARTNERSHIP

Housing Committee Meeting Thursday, March 20, 2025

2:00 p.m. – 4:00 p.m.

Care Resource Community Health Centers
3510 Biscayne Blvd., 1st Floor Community Room
Miami, FL 33137

AGENDA

I.	Call to Order	Lileaus Hill
II.	Introductions	All
III.	Meeting Housekeeping	Marlen Meizoso
IV.	Floor Open to the Public	Lileaus Hill
V.	Review/Approve Agenda	All
VI.	Review/Approve Minutes of January 16, 2025	All
VII.	Reports	
	<ul style="list-style-type: none"> • HOPWA Program Updates • Vacancies 	Roberto Tazoe Marlen Meizoso
VIII.	Standing Business	
	<ul style="list-style-type: none"> • 2025 Activities • Stakeholder Invitees and Letter 	All All
IX.	New Business	
	<ul style="list-style-type: none"> • Special Projects Discussion • Annual Financial Disclosures-Source of Income Form 	All All
X.	Open Discussion	
	<ul style="list-style-type: none"> • Questions from the Community 	All
XI.	Announcements	All
	<ul style="list-style-type: none"> • New Member Orientation April 2, 2025 	
XII.	Next Meeting: April 17, 2025 at Care Resource	Lileaus Hill
XIII.	Adjournment	Lileaus Hill

Please turn off or mute cellular devices – Thank you

For more information, regarding the Miami-Dade HIV/AIDS Partnership’s Housing Committee please contact Marlen Meizoso at 305-445-1076 or marlen@behavioralscience.com

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Meeting Housekeeping Housing Committee

Updated February 20, 2025
Behavioral Science Research



Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- You must sign in to be counted as present.
- Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- Eligible committee members should see staff for a voucher at the end of the meeting.

About the Partnership

- The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program Planning Council for Miami-Dade County.
- Partnership Members are appointed by the Mayor of Miami-Dade County based on recommendations by the Community Coalition.
- The Housing Committee is one of six Standing Committees of the Partnership.
- All Partnership and Standing Committee members are volunteers and commit to abiding by the Partnership's Bylaws, including regular meeting attendance and completion of required training and paperwork.
- See staff after the meeting for additional details.

Membership

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.
Please don't say, **INFECTED with HIV** . . . Instead, say
ACQUIRED HIV, DIAGNOSED with HIV, or
CONTRACTED HIV.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Meeting Participation

Everyone has a role to play!

- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.



Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!


Meeting Guide

Meetings can be fast-paced and confusing!
These terms and acronyms can help you follow along.

STOP Please raise your hand at any time if you need more information!

ADAP	AIDS Drug Assistance Program
BSR	Behavioral Science Research Corp. (aka, Staff)
EIE	Ending the HIV Epidemic: A Plan for America
EMA	Eligible Metropolitan Area (locally, Miami-Dade County)
FDOH FDOH-MDC	Florida Department of Health in Miami-Dade County
FPL	Federal Poverty Level
HOPWA	Housing Opportunities for People with AIDS Program
HRSA	The Health Resources and Services Administration
IP	The Integrated HIV Prevention and Care Plan
MAI	Minority AIDS Initiative
NHAS	National HIV/AIDS Strategy
PE Miami Provide	Provide Enterprise® by Groupware Technologies (RWP client database system)
RWP RWHAP	Ryan White Program or Ryan White HIV/AIDS Program (Usually referring to Part A/MAI)
The Partnership Planning Council PC	The Miami-Dade HIV/AIDS Partnership - The official Ryan White Program Advisory Board
The Recipient The County OMB	The Miami-Dade County Office of Management and Budget.
TTRA	Test and Treat/Rapid Access


Scan the QR Code for additional acronyms and terminology -
Get on Board Training: Understanding the Language of the Partnership



Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at <https://aidsnet.org/the-partnership/#housing1> or by scanning the QR code on your agenda.

The Miami-Dade HIV/AIDS Partnership




Miami-Dade County's Official Ryan White Program Planning Council for HIV Prevention and Care

HEAVEN


9,468

people with HIV


Our vision is to eliminate disparities and improve health outcomes for all people living with or at risk for HIV/AIDS.




The Partnership




Executive Committee




Care and Treatment Committee




Needs Assessment




Medical Care Subcommittee




Community Coalition Roundtable




Housing Committee




Housing Planning Committee




Promotion Committee



Integrated Plan and Ending the HIV Epidemic



Joint Integrated Plan Review Team



Integrated Plan Evaluation Workgroup



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Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.”

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



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Housing Committee Meeting
Care Resource Community Health Centers, Midtown Miami
3510 Biscayne Blvd, First Floor Community Room
Miami, FL 33137

January 16, 2025 Minutes

#	Members	Present	Absent
1	Burks, Laurie Ann	X	
2	Hill, Lileaus	X	
3	Robinson, Patera	X	
4	Tazoe, Roberto		X
5	Sarria, Manuel		X
Quorum: 3			

Guests	
Cunningham, Keisha	
Ellis, Marvin	
Gillens, Courtney	
Michel, Marie Kerna	
Tello, Cynthia	
Staff	
Meizoso, Marlen	

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <https://aidsnet.org/the-partnership#housing1>.

I. Call to Order

Lileaus Hill

Lileaus Hill volunteered to be the Acting Chair and called the meeting to order at 2:08 p.m.

II. Introductions

All

Ms. Hill introduced herself and requested members and guests introduce themselves.

III. Meeting Housekeeping

Marlen Meizoso

Marlen Meizoso reminded attendees of housekeeping items, including meeting recording, public records, that questions should go through the Chair, and if there are any additional questions they can be asked of staff after the meeting.

IV. Floor Open to the Public

Lileaus Hill

Ms. Hill opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”

There were no comments, so the floor was closed for public comments.

V. Review/Approve Agenda

All

The Committee reviewed the agenda which was posted in advance of the meeting. The Committee approved the agenda as presented.

Motion to approve the agenda as presented.

Moved: Patera Robinson

Seconded: Laurie Ann Burks

Motion: Passed

VI. Review/Approve Minutes of October 17, 2024

All

The Committee reviewed the minutes of October 17, 2024, and approved them as presented.

Motion to accept the minutes of October 17, 2024, as presented.

Moved: Patera Robinson

Seconded: Laurie Ann Burks

Motion: Passed

VII. Reports

▪ HOPWA Program

Roberto Tazoe

The report was tabled since Mr. Tazoe was not available.

Mrs. Meizoso walked the committee through a Frequently Asked Questions document which incorporated the questions asked at the last meeting regarding the HOPWA program and the link to the City of Miami's waitlist information. The document will also be posted online.

▪ Vacancies

Marlen Meizoso

Mrs. Meizoso reviewed the vacancy report in the meeting packets. There are vacancies on both the Partnership and the Housing Committee. Currently, the Housing Committee has eleven vacancies. Anyone who is interested in membership on this or any of the other committees can see staff after the meeting or attend New Member Orientation.

VIII. Standing Business

There was no standing business.

IX. New Business

▪ 2025 Activities

All

The Committee reviewed their dates for 2025. Since the Committee would like to invite stakeholders again, August seemed the best choice. The Committee will need to review the invited guests list, draft a letter, draft the agenda for the meeting, assign tasks and practice the presentations for the stakeholder meeting. Staff will populate items onto the 2025 activities calendar and bring the invited guest list and last letter to start discussions.

▪ Officer Elections

All

The Committee reviewed the election memo distributed at the last meeting. Both officer positions have vacancies. One of the two positions must be filled by a Partnership member, but none of the Partnership members were interested. At the last meeting Lileaus Hill indicated interest in serving as chair. Since there were no other candidates, the Committee made a motion to select Ms. Hill the Chair.

Motion to elect Lileaus Hill as chair of the Housing Committee.

Moved: Patera Johnson

Seconded: Laurie Ann Burk

Motion: Passed

X. Open Discussion

▪ Questions from the Community

All

Guests asked some questions to the Committee.

- Is there any grant funding for housing?

Mrs. Meizoso indicated that the RFP for HOPWA services is being released shortly and a flyer with the RFP workshop information was shared online. For those attendees who did not see the announcement, Mrs. Meizoso will forward a copy. Additionally, HRSA has released a grant related to homeless populations. She will also forward this information.

XI. Announcements

All

Mrs. Meizoso indicated that the next Get on Board training is scheduled for February 5, 2025, via Microsoft Teams with a focus on the Grantees on the Planning Council. The flyer with details on the training will be sent out at the end of the month.

Courney Gillens reported that the County had received a reduced partial Ending the Epidemic (EHE) award for one year. One of the components being funding under EHE is housing. The County Commissioners will be retroactively approving EHE contracts at their February meeting.

XII. Next Meeting

Lileaus Hill

The next meeting is scheduled for February 20, 2025, at Care Resource.

XIII. Adjournment

Lileaus Hill

Ms. Hill adjourned the meeting at 2:36 p.m.



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Membership Report

March 5, 2025

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.

Opportunities for Ryan White Program Clients

5 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

Opportunities for General Membership

7 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

- Hospital or Health Care Planning Agency Representative
- Mental Health Provider Representative
- Housing, Homeless or Social Service Provider
- Other Federal HIV Program Grantee Representative (Part F)
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Non-Ryan White Program Miami-Dade County Representative
- Part D Grantee Representative

Are you a Member?

Thank you for your service to people with HIV!
Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?



Get Started Today!
Scan the QR Code or contact
mdcpartnership@behavioralscience.com.



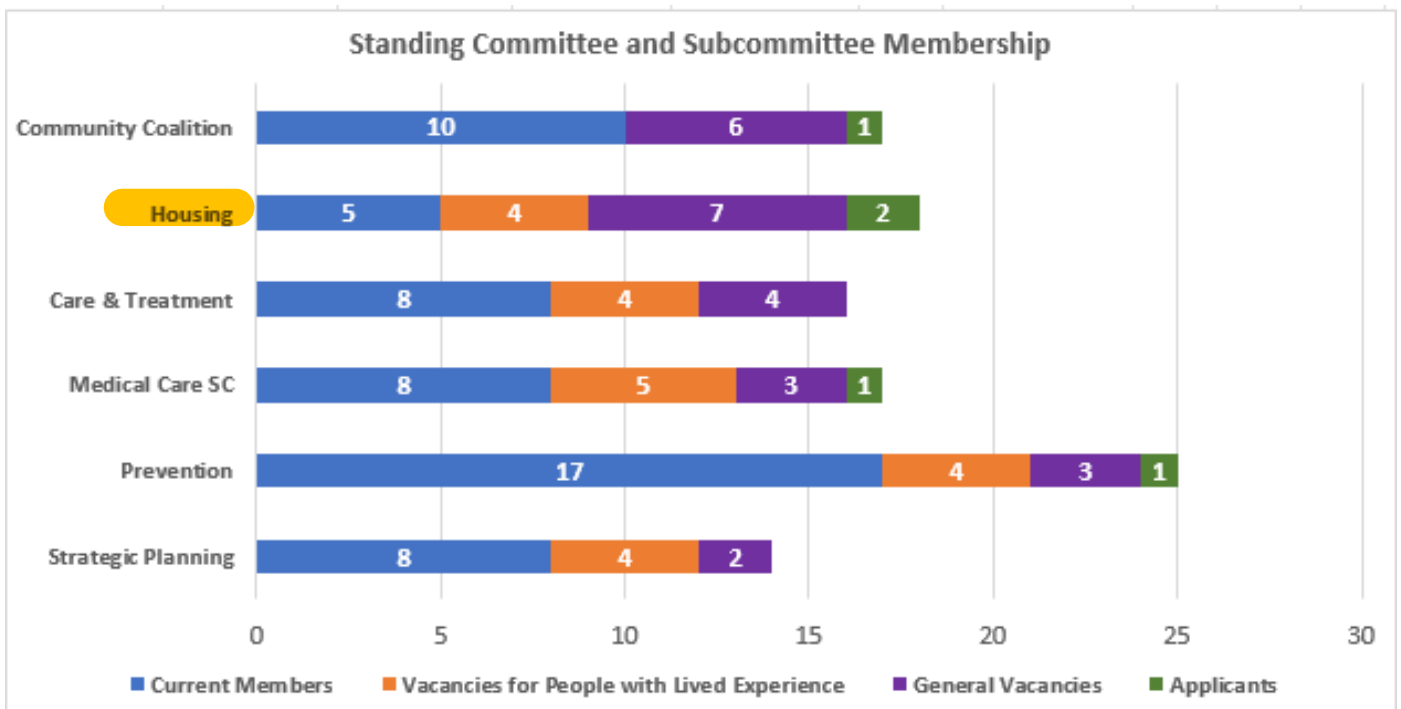


Committees

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!
People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit www.aidsnet.org/the-partnership/ for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at mdcpartnership@behavioralscience.com or 305-445-1076 for assistance.





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**Housing Committee
Calendar of Activities 2025**

Meeting Date	Officer Elections	Financial Disclosures	Special Projects Discussion	Committee Items (items added as needed)	Notes
January 16, 2025	x			x	Elections, Planning for 2025
February 20, 2025					no meeting
March 20, 2025		x	x	x	financial disclosures; review stakeholder invitees and letter; discuss special projects
April 17, 2025		x	x	x	financial disclosures, as needed; finalize invitation letter, discuss stakeholder agenda
May 15, 2025			x	x	finalize agenda; review presentations
June 18, 2025				x	finalize presentations, review assignments
July 17, 2025				x	
August 21, 2025				x	stakeholder meeting
September 18, 2025				x	lessons learned and planning for 2026
October 16, 2025				x	
November 20, 2025				x	
December 18, 2025				x	

Comments:

All items subject to change.



**MIAMI-DADE
HIV/AIDS PARTNERSHIP**

**Housing Committee Meeting
Thursday, March 20, 2025**

2:00 p.m. – 4:00 p.m.

Care Resource Community Health Centers
3510 Biscayne Blvd., 1st Floor Community Room
Miami, FL 33137

AGENDA

- | | | |
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| I. | Call to Order | Lileaus Hill |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Marlen Meizoso |
| IV. | Floor Open to the Public | Lileaus Hill |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of January 16, 2025 | All |
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June 17, 2024

[Name]
[Title]
[Address]

Dear [Name]:

The Miami-Dade HIV/AIDS Partnership's Housing Committee invites you to our Housing Stakeholders Meeting on August 15, 2024. The committee works to improve housing for people with HIV. We work closely with the Housing Opportunities for Persons with AIDS (HOPWA) program, but we know there are more resources available for housing and housing-related needs not covered by HOPWA.

Your organization plays a vital role in our community, and we believe that your expertise and resources could significantly contribute to our collective efforts in responding to the needs of homeless and unstably housed people with HIV.

We are inviting you to gather and share information about local housing-related resources, initiatives, and program eligibility, to maximize available housing resources; and to promote collaborations among housing stakeholders and community organizations to expand and enhance available services for people with HIV.

We hope you will join us for this important meeting on August 15, 2024, 2:00 p.m. to 4:00 p.m., at Care Resource Community Health Centers, 3510 Biscayne Boulevard, Community Room, Miami, FL 33137.

To RSVP or if you would like further information, please contact Marlen Meizoso, Housing Committee coordinator, at (305) 445-1076 or marlen@behavioralscience.com.

Thank you for your consideration of this invitation. We look forward to seeing you on August 15.

Sincerely,

Stephen Herz
Chair, Housing Committee

c: Alecia Tramel-McIntyre, Chair, Miami-Dade HIV/AIDS Partnership
Members of the Miami-Dade HIV/AIDS Partnership and Housing Committee
Robert Ladner, President, Behavioral Science Research

In preparation for the August meeting, below are the three questions that will be asked of you at the meeting. You may forward the information in advance to marlen@behavioralscience.com.

1. What affordable housing opportunities do you currently offer?
2. Do you currently have any housing assistance for low-income individuals and if so when would it open?
3. Can you offer/reserve any resources for the HIV population?

Thank you.

2024 Stakeholders Letters

Stakeholders	Replied	Attended
Carrfour Supportive Housing	Yes	Yes
Miami-Dade County Ending the HIV Epidemic Administrators	Yes	Yes
Homestead Housing Authority	No	No
Miami-Dade County Housing Authority	Yes	Yes
City of Miami Gardens	No	No
Miami Beach Housing Authority	No	No
Hialeah Housing Authority	Yes	No



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SOURCE OF INCOME STATEMENT

Section 2-11.1(i) of the County Ethics Code requires that certain employees, public officials, and consultants file a financial disclosure Statement on a yearly basis by July 1st of every year. For the last year of service, file SOI-F.

Disclosure for Tax Year Ending 2024	Last Name (or, Consultant or Consulting Firm name)	First Name	Middle Name/Initial
Mailing Address – Street Number, Street Name, or P.O. Box			
City, State, Zip			

If your home address is your mailing address, and your home address is exempt from public records pursuant to Fla. Stat. §119.07, read instructions on the following page **and check here.**

Filing as an Employee (check one)

<input type="checkbox"/> County	<input type="checkbox"/> Public Health Trust	<input type="checkbox"/> Municipal: _____ (Municipality)
Department		
Position or Title		Employee ID Number
Work address	Work telephone	Employment began on/ended on

Filing as (check one)

<input checked="" type="checkbox"/> County Board	<input type="checkbox"/> Municipal Board: _____ (Municipality)	<input type="checkbox"/> Consultant for County or Municipal Agency
Board where serving or name of County or Municipal Agency Consultant is providing professional services to Miami-Dade HIV/AIDS Partnership		
Alternate address (if home address is exempt) 111 NW 1st Street, 22nd Floor, Miami, FL 33128	Work telephone 305-375-3546	Term began on/ended on

List below every source of income you received, along with the address and the principal activity of each source. Include your public salary. Place the sources of income in descending order, with the largest source first. Examples of sources of income include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, and social security payments. Also, include any source of income received by another person for your benefit. However, the income of your spouse or any business partner need not be disclosed. **If continued on a separate sheet, check here.**

Name of Source of Income	Address	Description of the Principal Business Activity

I hereby swear (or affirm) that the information above is a true and correct statement.

Signature of Person Disclosing

Date signed

RECEIVED BY ETHICS DEPARTMENT:
<input type="checkbox"/> Hardcopy
<input type="checkbox"/> Electronic Copy



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NEW MEMBER ORIENTATION

APRIL 2, 2025
1:00 PM TO 4:00 PM

Orientation is a requirement for membership and is a great opportunity to learn about the Partnership!

Via Microsoft Teams

Register at: https://bit.ly/Apr022025_NMO
or scan QR code:





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