

RYAN WHITE PART B  
EMERGENCY FINANCIAL ASSISTANCE (EFA) PROGRAM

Ryan White Program Part B Eligibility Requirements

- Proof of confirmed HIV status (no preliminary results)
- Proof of residency in Florida
- Proof of income (under 400% and less than 3 months old)

Required forms when completing a RW Part B NOE

- Statewide Notice of Eligibility (NOE) – the one without the Miami-Dade logo.
- Patient Core Eligibility Application (Signed & initialed by client - commonly known as the ADAP Application)
- Eligibility Staff Assessment (ESA)
- Proof of 3rd party insurance (FLMMIS screening)

\*IMPORTANT NOTES

1. All forms and supporting documents must be uploaded to Provide® Enterprise Miami (PE Miami) under 'Scanned Documents', ensuring each file is labeled accordingly.
2. If Part A staff are referring a client for Part B services, the Part A NOE must, at a minimum, be uploaded to PE Miami under 'Scanned Documents'. For food voucher referrals, please also upload the Food Assistance Referral Form.
3. Ensure compliance with the payer of last resort principle before providing services.

EFA SERVICES

1.	TTRA Medication (limited to medications in the formulary – Biktarvy)
2.	Food Assistance (limited to food vouchers) – Cap \$1,000 per client per contract year
3.	Rental Assistance (limited to past-due rent) – Cap \$3,000 per client per contract year
4.	Utilities (limited to past-due charges) – Cap \$1,000 per client per contract year.
5.	Transportation Assistance (limited to Uber or Lyft) – Cap \$300 per client per contract year.

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EFA SUBRICIPIENTS

#	Subrecipient	Services available per agency	Contact Person	Phone
1.	AHF	Food Vouchers	Herminia Rojas	305-849-5792
2.	Borinquen HCC	Food Vouchers, Rental & Utilities Assistance	Edgar Nieto	305-576-6611 Ext. 1721
4.	Care4U	Food Vouchers & Rental Assistance	Vaness Mills Tim-Valda Jean	305-835-0101
5.	Care Resource	Food Vouchers, Rental & Utilities Assistance	Cynthia Tello/ Francisco Gomez	305-576-1234 ext. 247/110
6.	CHI	Transportation Assistance	Tabitha Hunter	305-252-4912
7.	Empower U	Food Vouchers, Rental & Utilities Assistance	Trillion Ingram	786-318-2337 X1100
8.	University of Miami	None		
9.	Miami Beach Community Health Center (MBCHC)	None		

REQUIREMENTS FOR EFA SERVICES:

- **Food Assistance** – Food vouchers are provided as either one **\$50 voucher per week** or a **\$100 voucher bi-weekly** to clients who meet the eligibility criteria for RW Part B services or have a Part A NOE on file.
  - Client’s income must be above 250% FPL unless an exception applies for referral to the RW Part B Food Assistance Program. If an exception applies, please include the completed Food Assistance Referral Form under ‘Scanned Docs’ in PE.
  - If their income is below 200% FPL, please include a proof that client was screened for SNAP (food stamps). It could be the application, approval or denial letter.
  - Copy of the food voucher with the CIS number, date and client’s signature.
  - Copy of the food voucher invoice.
  - Copy of the check or electronic transaction that paid for the food vouchers.
  - Copy of the bank statement showing the check or electronic transaction was posted.

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- **Rental assistance** – not valid for rental deposits, past-due fees, or future rent payments:
  - Copy of the paid check to the verified landlord, identifying the date, client name, client address and landlord name.
  - Copy of the bank statement that shows the paid check.
  - Copy of the notice failure to pay rent or eviction notice.
  - Copy of the lease contract (must include the client's name).
  - Please note that program will only reimburse the client's portion if multiple names are listed on the lease.
  
- **Utilities** - limited to past-due charges for water, gas, sewer, and electricity:
  - Copy of the utility bill identifying the service period, client's name, and address for all utility assistance requested for reimbursement.
  - Copy of the paid check and bank statement that shows the paid service.
  - Program will only reimburse the client's portion if multiple names are listed on the lease.
  
- **Transportation** – limited to Uber or Lyft:
  - Proof of date of service for all transportation services (pickup date & addresses).
  - Copy of the paid check and bank statement that shows the paid service.

**\*NOTE: Payments or reimbursements cannot be made directly to clients.**