



Miami-Dade HIV/AIDS Partnership Meeting

Miami-Dade County Main Library

101 West Flagler Street, Auditorium, Miami, FL 33130

March 4, 2025 Minutes

Approved May 12, 2025

#	Partnership Members	Present	Absent
1	Burks, Laurie Ann		x
2	Chassi, Kai		x
3	Dougherty, James	x	
4	Duberli, Francesco		x
5	Forrest, David	x	
6	Gonzalez, Nilda	x	
7	Henriquez, Maria	x	
8	Jones, Keddrick		x
9	Machado, Angela	x	
10	McIntyre, Harold	x	
11	Medina, Jesús E.	x	
12	Muñoz, Virginia	x	
13	Robinson, Joanna		x
14	Romero, Javier	x	
15	Sarria, Manuel		x
16	Shmuels, Diego		x
17	Tazoe, Roberto		x
18	Tramel-McIntyre, Alecia	x	
19	Vacant Representative of the Affected Community		
20	Vacant Representative of the Affected Community		
21	Vacant Representative of the Affected Community		
22	Vacant Representative of the Affected Community		
23	Vacant Representative of the Affected Community		
24	Vacant Hospital or Health Care Planning Agency Representative		
25	Vacant Housing, Homeless or Social Service Provider		
26	Vacant Mental Health Provider Representative		
27	Vacant Other Federal HIV Program Grantee Representative (SAMHSA)		
28	Vacant Ryan White Program Part D Representative		
29	Vacant Other Federal HIV Program Grantee (Part F)		
30	Vacant MDC Government Representative (Non-RWP)		
Quorum = 7			
Ex-Officio Seats			
Representative from the Office of the Miami-Dade County (MDC) Mayor			
Representative from the MDC Board of County Commissioners			
Representative from the MDC School Board			

[illegible]

Note: All documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at www.aidsnet.org/the-partnership#partnership1.

I. Call to Order

The Chair, Alecia Tramel-McIntyre, called the meeting to order at 10:14 a.m. and announced the topics on the agenda.

II. Introductions

Ms. Tramel-McIntyre asked for introductions of members and guests. Members were reminded to identify their membership assignment during introductions.

III. Housekeeping/Meeting Rules

Ms. Tramel-McIntyre read the Housekeeping presentation slides, which included information on disclaimers, travel offset vouchers, Code of Conduct, and Language Matters reminders.

IV. Floor Open to the Public

Vice Chair, Harold McIntyre, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. Dr. Shmuels will not be in attendance so his name should be removed as the lead for the Care and Treatment Committee report. Ms. Tramel-McIntyre called for a motion to approve the agenda as noted.

Motion to approve the agenda as amended.

Moved: James Dougherty

Seconded: Harold McIntyre

Motion: Passed

VI. Review/Approve Minutes of January 7, 2025

Members reviewed the minutes of January 7, 2025, and accepted them with no corrections.

Motion to approve the minutes of January 7, 2025, as presented.

Moved: Angela Machado

Seconded: Virginia Muñoz

Motion: Passed

VII. Reports

A. Membership

Ms. Tramel-McIntyre announced that the latest vacancy report is posted online and reflects the updated membership categories based on the new ordinance. She advised that the Community Coalition will hold a phone bank on March 24 to invite Ryan White clients to join committees and the Partnership and expects to present new Partnership member candidates in April. Ms. Tramel McIntyre welcomed guests who are interested in membership and encouraged members to promote membership opportunities.

Members completed their annual Source of Income form.

B. Committee Reports

The below motions were brought to the Partnership for review. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members and included in the materials posted online. Details regarding each committee's motions were included in the report and are noted *in italics* prior to the motions.

▪ **Care and Treatment Committee**

Maria Henriquez put forward the following motions as detailed in the Committee Report:

The Committee reviewed the Medical Case Management service description language, service priority rankings, and dates. Specific edits were highlighted in the report. The effective date will be updated to March 1, 2025, pending approval by The Partnership.

Motion to accept the Medical Case Management service description with edits as presented.

Moved: Maria Henriquez

Seconded: Dr. Javier Romero

Motion: Passed

The Committee reviewed the reviewed the Outreach service description language, service priority rankings, and dates. Specific edits were highlighted in the report. The effective date will be updated to March 1, 2025, pending approval by The Partnership.

Motion to accept the Outreach service description with edits as presented.

Moved: Maria Henriquez

Seconded: Dr. Javier Romero

Motion: Passed

The Committee reviewed the Substance Abuse Outpatient Care and Substance Abuse Services (Residential) service description language, service priority rankings, and dates. Specific edits were highlighted in the report. The effective date will be updated to March 1, 2025, pending approval by The Partnership.

Motion to accept the Substance Abuse Outpatient Care and Substance Abuse Services (Residential) service description with edits as presented.

Moved: Maria Henriquez

Seconded: Nilda Gonzalez

Motion: Passed

The Committee reviewed the Oral Health Care Standards. For Standard 4.6, Refusal of treatments/radiographs is documented, The measure was changed from “dentist (DDS)” to “licensed dental provider.” The approval date will be updated to March 4, 2025, pending approval by The Partnership.

A question was asked regarding the effective date vs. the approval date. Staff explained that the Service Descriptions are dated to match the Fiscal Year (beginning March 1, 2025), and become effective retroactively; and that the Standards are based on an approval date.

Motion to approve the Oral Health Care Standards with the edits as presented.

Moved: Maria Henriquez

Seconded: Nilda Gonzalez

Motion: Passed

The Committee reviewed the draft 2025 Provider Capacity Survey which will be distributed via Survey Monkey and whose data will be used during the 2025 Needs Assessment.

Motion to approve the 2025 Provider Capacity Survey as presented.

Moved: Maria Henriquez

Seconded: Dr. Javier Romero

Motion: Passed

▪ **Other**

The report included recent activities of the Community Coalition Roundtable, Housing Committee, and Strategic Planning Committee, and Joint Integrated Plan Review Team (JIPRT). The Prevention Committee and Executive Committee have not met since the last Partnership meeting. There were no further action items from committees.

C. Grantee/Recipient Reports

Members and guests received the Top Line Summary Report. Members received copies of the referenced expenditure and utilization reports.

- **Ryan White Part A/Minority AIDS Initiative (MAI)**

Carla Valle Schwenk reviewed the Ryan White Program Part A/MAI report. The number of clients served is higher now than last year.

Regarding recent executive orders, services specific to transgender clients have been removed, including legal name changing and hormone replacement therapy. Otherwise, the County is urging subrecipients and clients to continue with business as usual pending further instruction from the Health Services and Resources Administration (HRSA). Clients should be reminded of telehealth options from Part A and prescription drug delivery options from ADAP to maintain care.

The Partnership and County websites are being reviewed to align with executive orders. All outwardly facing documents are under review and a general notice about the updates is pending.

Regarding a question on Substance Abuse (Residential) services, Ms. Valle-Schwenk indicated that eligible clients may receive up to 180 days of treatment per service year and that most clients do stay in treatment up to the service limit.

- **Ryan White Part B**

Kira Villamizar reported on the Part B top line expenditures and utilization per the summary.

- **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero reported on the ADAP top line pharmacy and Affordable Care Act (ACA) utilization, expenditures, and program notes per the summary for January and also shared the February updates which had not been published at the time of the Top Line Summary Report printing. He noted there are more than 160 pharmacies in Miami-Dade County where ADAP clients can pick up prescriptions. Clients may also find pharmaceutical assistance programs at www.adapmiami.com.

- **General Revenue (GR) at SFAN**

Angela Machado reported on the GR top line expenditures and utilization per the summary. She noted that GR-funded Substance Abuse Residential Service are subcontracted; and there is a waiting list for Salvation Army beds funded by GR.

- **Housing Opportunities for Persons with AIDS (HOPWA)**

There was no HOPWA Report this month. **Ms. Tramel-McIntyre called for a motion to table the HOPWA report**

Motion to table to HOPWA report.

Moved: James Dougherty

Seconded: Harold McIntyre

Motion: Passed

D. Approval of Reports

Ms. Tramel-McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Angela Machado

Seconded: James Dougherty

Motion: Passed

VIII. Standing Business (none)

▪ 2025 Officer Elections

Ms. Tramel McIntyre and Mr. McIntyre have served two one-year terms as Chair and Vice Chair, respectively, which are the term limits for officers. Staff advised that there are no new candidates for either officer position..

Ms. McIntyre noted this is due in large part to the lack of Ryan White Program client members serving on the board. Community engagement is down across all committees and there seems to be no sense of urgency which once drove member engagement. Ms. Tramel McIntyre called on agencies to promote client membership.

Members were advised that they may vote to table the elections until April, or to waive the Bylaws requirement for term limits in this instance and re-elect Ms. Tramel McIntyre and Mr. McIntyre.

Motion to table officer elections until April 2025.

Moved: Dr. David Forrest

Seconded: Virginia Muñoz

Motion: Passed

IX. New Business

▪ Renaming the Partnership's Website

Community Coalition members discussed renaming the Partnership's website which is currently www.AIDSNET.org to a name that does not contain the term AIDS. This idea was mentioned to the HRSA Project Officer who suggested that this should be done as soon as possible. A possible new name would be www.PartnershipMiami.org or something to that effect depending the availability of URLs. The change is suggested in an effort to reduce stigmatizing language in the website's name, and to promote the name Partnership.

Motion to change the name of the Partnership's website, www.AIDSNET.org, to a name not containing the terms AIDS or HIV.

Moved: Maria Henriquez

Seconded: James Dougherty

Motion: Passed

▪ MSM who engage in chemsex in South Florida: Preliminary findings from Florida NHBS-BHBA in 2023-2024

Dr. David Forrest presented the preliminary findings of the National HIV Behavioral Surveillance Brief HIV Bio-behavioral Assessment (NHBS-BHBA) including the formative assessment methods and results, BHBA population and questions, quantitative and quantitative data collection summaries, triangulation, key findings, recommendations, limitations, and plans for data use and dissemination. The study is ongoing in Miami-Dade and Broward Counties in collaboration with Latinos Salud which services both counties. Anyone interested in receiving a copy of the study should contact Partnership staff.

The meeting time was set to expire so the Chair called for a motion to extend the meeting by 10 minutes to allow Dr. Forrest to finish his presentation and to allow time for announcements.

Motion to extend the meeting by 10 minutes

Moved: Harold McIntyre

Seconded: Maria Henriquez

Motion: Passed

X. Announcements and Open Discussion

Ms. Tramel McIntyre announced that the Florida AIDS Walk-Ft. Lauderdale is taking place on March 18, 2025, and encouraged members to support and join the event.

There were no open discussion items.

XI. Next Meeting

Mr. McIntyre announced that the next Report for Action via Microsoft Teams is Friday, April 4, 2025. The log in information was included on the April 2025 calendar. The next Partnership meeting is Monday, April 7, 2025, at 10 AM at the Miami-Dade County Main Library; and members should note that the May Partnership meeting has been moved to Monday, May 12, 2025, also at the Library.

XII. Adjournment

Ms. Tramel-McIntyre thanked everyone for coming and adjourned the meeting at 12:10 p.m.