



 **MIAMI-DADE**
HIV/AIDS PARTNERSHIP

Monday, May 12, 2025

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

I.	Call to Order	Harold McIntyre
II.	Introductions	All
III.	Housekeeping	Harold McIntyre
IV.	Floor Open to the Public	Harold McIntyre
V.	Review/Approve Agenda	All
VI.	Review/Approve Minutes of March 4, 2025	All
VII.	Reports	
	A. Membership	Staff
	B. Committee Reports on Action Items	
	▪ Executive Committee (1 Motion)	Angela Machado
	- Staff Support FY 2025-26 Scope of Service	
	▪ Care and Treatment Committee (7 Motions)	Dr. Diego Shmuels
	- Ryan White Program Service Descriptions	
	- Minimum Primary Medical Care Standards	
	- Letter of Medical Necessity for Dental Implants	
	- Provider Capacity Survey	
	- Allowable Medical Conditions List	
	- Fiscal Year 2025-26 Carryover Request	
	▪ Strategic Planning Committee (2 Motions)	Angela Machado
	- Partnership Assessment of the Recipient Administrative Survey	
	- Subrecipient Assessment of the Recipient Administrative Survey	
	▪ Community Coalition Roundtable and Housing Committee (No action items)	
	C. Grantee/Recipient Top Line Summaries	
	▪ Ryan White Part A/MAI	Carla Valle-Schwenk
	▪ Ryan White Part B	Karen Poblete
	▪ General Revenue at SFAN	Angela Machado
	▪ AIDS Drug Assistance Program (ADAP)	Dr. Javier Romero
	▪ Housing Opportunities for Persons With AIDS (HOPWA)	No Report
	D. Approval of Reports (1 Motion)	All
VIII.	Standing Business	Harold McIntyre
	▪ 2025 Officer Elections	
IX.	New Business	
	▪ HIV Prevention in Miami-Dade County Updates	Kira Villamizar
	▪ Ryan White Program Updates	Daniel T. Wall
X.	Announcements and Open Discussion	All
XI.	Next Meetings	Harold McIntyre
	▪ Report for Action! June Partnership Meeting Briefing via Microsoft Teams on Friday, May 30, 2025	
	▪ Partnership Meeting at the Miami-Dade County Main Library on Tuesday, June 3, 2025	
XII.	Adjournment	Harold McIntyre

Please mute or turn off all cellular devices.

(Revised May 9, 2025) For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Meeting Housekeeping Miami-Dade HIV/AIDS Partnership

Updated May 2025

Behavioral Science Research Corp.



Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Have your West Lot or Hickman Parking Garage ticket validated at the Library front desk for a reduced parking rate.
- ❑ Eligible committee members should see staff for a voucher at the end of the meeting.



About the Partnership

- ❑ The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program **Planning Council** for Miami-Dade County.
- ❑ Partnership Members are appointed by the Mayor of Miami-Dade County based on recommendations by the Community Coalition.
- ❑ The Partnership includes six Standing Committees and one Subcommittee.
- ❑ All Partnership and Standing Committee/Subcommittee members are volunteers and commit to abiding by the Partnership's Bylaws, including regular meeting attendance and completion of required training and paperwork.
- ❑ See staff after the meeting for additional details.



Membership

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders,
People who are experiencing homelessness, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.
Please don't say, **INFECTED with HIV** . . . Instead, say
ACQUIRED HIV, DIAGNOSED with HIV, or
CONTRACTED HIV.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Meeting Participation

Everyone has a role to play!


- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.



Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!

 Meeting Guide	
Meetings can be fast-paced and confusing! These terms and acronyms can help you follow along. Please raise your hand at any time if you need more information!	
Partnership, PC, or Planning Council	The Miami-Dade HIV/AIDS Partnership - Official Ryan White Program Planning Council in Miami-Dade County
RWP or RWHAP	The Ryan White Program or The Ryan White HIV/AIDS Program (Usually referring to Part A/MAI).
ADAP	AIDS Drug Assistance Program. Provides FDA-approved medications for low-income individuals with HIV who have limited or no coverage from private insurance or Medicaid. Provides insurance coverage for uninsured RWP clients.
BSR	Behavioral Science Research Corp. (aka, Staff).
EHE	Ending the HIV Epidemic: A Plan for America. Four Pillars: 1. Diagnose, 2. Treat, 3. Prevent, 4. Respond.
EMA	Eligible Metropolitan Area (locally, Miami-Dade County).
FDOH or FDOH-MDC	Florida Department of Health in Miami-Dade County.
FPL	Federal Poverty Level. Used to determine RWP eligibility and benefits.
HOPWA	Housing Opportunities for People with AIDS Program. Federal program that provides funding to support housing and housing-related services for people with AIDS and their families. Related terms: STRMU : Short-Term Rental, Mortgage and Utilities Assistance; Project-based: Funds designated units in a building; LTRA : Long-Term Rental Assistance (voucher program); and FMR : Fair Market Rents.
HRSA	The Health Resources and Services Administration. The source of federal RWP grant funds.
Integrated Plan or IP	The Miami-Dade County Integrated HIV Prevention and Care Plan.
JIPRT	The Joint Integrated Plan Review Team (Prevention Committee & Strategic Planning Committee).
MAI	Minority AIDS Initiative. Additional RWP funding to improve access to HIV care and health outcomes for disproportionately affected racial and ethnic minority populations.
NHAS	National HIV/AIDS Strategy. Four Goals: 1. Prevent new HIV infections; 2. Improve HIV-related health outcomes of people with HIV; 3. Reduce HIV-related disparities and health inequities; 4. Achieve integrated, coordinated efforts that address the HIV epidemic among all partners.
PE-Miami or Provide Enterprise	Provide Enterprise® by Groupware Technologies (RWP client database system).
The Recipient, The County, or OMB	The Miami-Dade County Office of Management and Budget. The Recipient of RWP Part A/MAI funds from HRSA.
TTRA	Test and Treat/Rapid Access. Protocol designed to ensure newly diagnosed people or those returning to care will obtain immediate linkage to medical care and treatment.
More terminology at www.aidsnet.org/the-partnership/#getonboard1 .	

Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.aidsnet.org/the-partnership/, or by scanning the QR code on your agenda.

Welcome to AIDSNET.org!

WELCOME TO THE ONLINE HOME OF THE MIAMI-DADE HIV/AIDS PARTNERSHIP (MIAMI-DADE COUNTY RYAN WHITE PROGRAM PLANNING COUNCIL), THE CLINICAL QUALITY MANAGEMENT (CQM) PROGRAM, RESOURCES FOR PEOPLE WITH HIV AND SERVICE PROVIDERS, AND THE BULLETIN BOARD FOR HIV NEWS AND INFORMATION IN MIAMI-DADE COUNTY – COMMUNITY NEWSLETTER.

SERVING **9,071** people with HIV

The Miami-Dade HIV/AIDS Partnership

Resources for People with HIV

Clinical Quality Management Program

Ryan White Program Service Provider Resource Hub

Community Newsletter - HIV News and Resources

Calendars



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Floor Open to the Public

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record.

(No statements were received.)



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Miami-Dade County Main Library
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March 4, 2025 Minutes

#	Partnership Members	Present	Absent	Guests
1	Burks, Laurie Ann		x	Acevedo, John
2	Chassi, Kai		x	Bellegend, Nelly
3	Dougherty, James	x		Coto, Lilian
4	Duberli, Francesco		x	Edwards, Shawnequa
5	Forrest, David	x		Hess, Amaris
6	Gonzalez, Nilda	x		Pache, Rosa E.
7	Henriquez, Maria	x		Parrish, Quinton
8	Jones, Keddrick		x	Singh, Hardeep
9	Machado, Angela	x		Stonestreet, Stephanie
10	McIntyre, Harold	x		Valle-Schwenk, Carla
11	Medina, Jesús E.	x		Villamizar, Kira
12	Muñoz, Virginia	x		
13	Robinson, Joanna		x	
14	Romero, Javier	x		
15	Sarria, Manuel		x	
16	Shmuels, Diego		x	
17	Tazoe, Roberto		x	
18	Tramel-McIntyre, Alecia	x		
19	Vacant Representative of the Affected Community			
20	Vacant Representative of the Affected Community			
21	Vacant Representative of the Affected Community			
22	Vacant Representative of the Affected Community			
23	Vacant Representative of the Affected Community			
24	Vacant Hospital or Health Care Planning Agency Representative			
25	Vacant Housing, Homeless or Social Service Provider			
26	Vacant Mental Health Provider Representative			
27	Vacant Other Federal HIV Program Grantee Representative (SAMHSA)			
28	Vacant Ryan White Program Part D Representative			
29	Vacant Other Federal HIV Program Grantee (Part F)			
30	Vacant MDC Government Representative (Non-RWP)			
Quorum = 7				
Ex-Officio Seats				
Representative from the Office of the Miami-Dade County (MDC) Mayor				Staff
Representative from the MDC Board of County Commissioners				Bontempo, Christina
Representative from the MDC School Board				Ladner, Robert

Note: All documents referenced in these minutes were accessible to members and the public prior to and during the meeting, at www.aidsnet.org/the-partnership#partnership1.

I. Call to Order

The Chair, Alecia Tramel-McIntyre, called the meeting to order at 10:14 a.m. and announced the topics on the agenda.

II. Introductions

Ms. Tramel-McIntyre asked for introductions of members and guests. Members were reminded to identify their membership assignment during introductions.

III. Housekeeping/Meeting Rules

Ms. Tramel-McIntyre read the Housekeeping presentation slides, which included information on disclaimers, travel offset vouchers, Code of Conduct, and Language Matters reminders.

IV. Floor Open to the Public

Vice Chair, Harold McIntyre, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. Dr. Shmuels will not be in attendance so his name should be removed as the lead for the Care and Treatment Committee report. Ms. Tramel-McIntyre called for a motion to approve the agenda as noted.

Motion to approve the agenda as amended.

Moved: James Dougherty

Seconded: Harold McIntyre

Motion: Passed

VI. Review/Approve Minutes of January 7, 2025

Members reviewed the minutes of January 7, 2025, and accepted them with no corrections.

Motion to approve the minutes of January 7, 2025, as presented.

Moved: Angela Machado

Seconded: Virginia Muñoz

Motion: Passed

VII. Reports

A. Membership

Ms. Tramel-McIntyre announced that the latest vacancy report is posted online and reflects the updated membership categories based on the new ordinance. She advised that the Community Coalition will hold a phone bank on March 24 to invite Ryan White clients to join committees and the Partnership and expects to present new Partnership member candidates in April. Ms. Tramel McIntyre welcomed guests who are interested in membership and encouraged members to promote membership opportunities.

Members completed their annual Source of Income form.

B. Committee Reports

The below motions were brought to the Partnership for review. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members and included in the materials posted online. Details regarding each committee’s motions were included in the report and are noted *in italics* prior to the motions.

- **Care and Treatment Committee**

Maria Henriquez put forward the following motions as detailed in the Committee Report:

The Committee reviewed the Medical Case Management service description language, service priority rankings, and dates. Specific edits were highlighted in the report. The effective date will be updated to March 1, 2025, pending approval by The Partnership.

Motion to accept the Medical Case Management service description with edits as presented.

Moved: Maria Henriquez

Seconded: Dr. Javier Romero

Motion: Passed

The Committee reviewed the reviewed the Outreach service description language, service priority rankings, and dates. Specific edits were highlighted in the report. The effective date will be updated to March 1, 2025, pending approval by The Partnership.

Motion to accept the Outreach service description with edits as presented.

Moved: Maria Henriquez

Seconded: Dr. Javier Romero

Motion: Passed

The Committee reviewed the Substance Abuse Outpatient Care and Substance Abuse Services (Residential) service description language, service priority rankings, and dates. Specific edits were highlighted in the report. The effective date will be updated to March 1, 2025, pending approval by The Partnership.

Motion to accept the Substance Abuse Outpatient Care and Substance Abuse Services (Residential) service description with edits as presented.

Moved: Maria Henriquez

Seconded: Nilda Gonzalez

Motion: Passed

The Committee reviewed the Oral Health Care Standards. For Standard 4.6, Refusal of treatments/radiographs is documented, The measure was changed from “dentist (DDS)” to “licensed dental provider.” The approval date will be updated to March 4, 2025, pending approval by The Partnership.

A question was asked regarding the effective date vs. the approval date. Staff explained that the Service Descriptions are dated to match the Fiscal Year (beginning March 1, 2025), and become effective retroactively; and that the Standards are based on an approval date.

Motion to approve the Oral Health Care Standards with the edits as presented.

Moved: Maria Henriquez

Seconded: Nilda Gonzalez

Motion: Passed

The Committee reviewed the draft 2025 Provider Capacity Survey which will be distributed via Survey Monkey and whose data will be used during the 2025 Needs Assessment.

Motion to approve the 2025 Provider Capacity Survey as presented.

Moved: Maria Henriquez

Seconded: Dr. Javier Romero

Motion: Passed

- **Other**

The report included recent activities of the Community Coalition Roundtable, Housing Committee, and Strategic Planning Committee, and Joint Integrated Plan Review Team (JIPRT). The Prevention Committee and Executive Committee have not met since the last Partnership meeting. There were no further action items from committees.

C. Grantee/Recipient Reports

Members and guests received the Top Line Summary Report. Members received copies of the referenced expenditure and utilization reports.

- **Ryan White Part A/Minority AIDS Initiative (MAI)**

Carla Valle Schwenk reviewed the Ryan White Program Part A/MAI report. The number of clients served is higher now than last year.

Regarding recent executive orders, services specific to transgender clients have been removed, including legal name changing and hormone replacement therapy. Otherwise, the County is urging subrecipients and clients to continue with business as usual pending further instruction from the Health Services and Resources Administration (HRSA). Clients should be reminded of telehealth options from Part A and prescription drug delivery options from ADAP to maintain care.

The Partnership and County websites are being reviewed to align with executive orders. All outwardly facing documents are under review and a general notice about the updates is pending.

Regarding a question on Substance Abuse (Residential) services, Ms. Valle-Schwenk indicated that eligible clients may receive up to 180 days of treatment per service year and that most clients do stay in treatment up to the service limit.

- **Ryan White Part B**

Kira Villamizar reported on the Part B top line expenditures and utilization per the summary.

- **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero reported on the ADAP top line pharmacy and Affordable Care Act (ACA) utilization, expenditures, and program notes per the summary for January and also shared the February updates which had not been published at the time of the Top Line Summary Report printing. He noted there are more than 160 pharmacies in Miami-Dade County where ADAP clients can pick up prescriptions. Clients may also find pharmaceutical assistance programs at www.adapmiami.com.

- **General Revenue (GR) at SFAN**

Angela Machado reported on the GR top line expenditures and utilization per the summary. She noted that GR-funded Substance Abuse Residential Service are subcontracted; and there is a waiting list for Salvation Army beds funded by GR.

- **Housing Opportunities for Persons with AIDS (HOPWA)**

There was no HOPWA Report this month. **Ms. Tramel-McIntyre called for a motion to table the HOPWA report**

Motion to table to HOPWA report.

Moved: James Dougherty

Seconded: Harold McIntyre

Motion: Passed

D. Approval of Reports

Ms. Tramel-McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Angela Machado

Seconded: James Dougherty

Motion: Passed

VIII. Standing Business (none)

▪ 2025 Officer Elections

Ms. Tramel McIntyre and Mr. McIntyre have served two one-year terms as Chair and Vice Chair, respectively, which are the term limits for officers. Staff advised that there are no new candidates for either officer position..

Ms. McIntyre noted this is due in large part to the lack of Ryan White Program client members serving on the board. Community engagement is down across all committees and there seems to be no sense of urgency which once drove member engagement. Ms. Tramel McIntyre called on agencies to promote client membership.

Members were advised that they may vote to table the elections until April, or to waive the Bylaws requirement for term limits in this instance and re-elect Ms. Tramel McIntyre and Mr. McIntyre.

Motion to table officer elections until April 2025.

Moved: Dr. David Forrest

Seconded: Virginia Muñoz

Motion: Passed

IX. New Business

▪ Renaming the Partnership's Website

Community Coalition members discussed renaming the Partnership's website which is currently www.AIDSNET.org to a name that does not contain the term AIDS. This idea was mentioned to the HRSA Project Officer who suggested that this should be done as soon as possible. A possible new name would be www.PartnershipMiami.org or something to that effect depending the availability of URLs. The change is suggested in an effort to reduce stigmatizing language in the website's name, and to promote the name Partnership.

Motion to change the name of the Partnership's website, www.AIDSNET.org, to a name not containing the terms AIDS or HIV.

Moved: Maria Henriquez

Seconded: James Dougherty

Motion: Passed

▪ MSM who engage in chemsex in South Florida: Preliminary findings from Florida NHBS-BHBA in 2023-2024

Dr. David Forrest presented the preliminary findings of the National HIV Behavioral Surveillance Brief HIV Bio-behavioral Assessment (NHBS-BHBA) including the formative assessment methods and results, BHBA population and questions, quantitative and quantitative data collection summaries, triangulation, key findings, recommendations, limitations, and plans for data use and dissemination. The study is ongoing in Miami-Dade and Broward Counties in collaboration with Latinos Salud which services both counties. Anyone interested in receiving a copy of the study should contact Partnership staff.

The meeting time was set to expire so the Chair called for a motion to extend the meeting by 10 minutes to allow Dr. Forrest to finish his presentation and to allow time for announcements.

Motion to extend the meeting by 10 minutes

Moved: Harold McIntyre

Seconded: Maria Henriquez

Motion: Passed

X. Announcements and Open Discussion

Ms. Tramel McIntyre announced that the Florida AIDS Walk-Ft. Lauderdale is taking place on March 18, 2025, and encouraged members to support and join the event.

There were no open discussion items.

XI. Next Meeting

Mr. McIntyre announced that the next Report for Action via Microsoft Teams is Friday, April 4, 2025. The log in information was included on the April 2025 calendar. The next Partnership meeting is Monday, April 7, 2025, at 10 AM at the Miami-Dade County Main Library; and members should note that the May Partnership meeting has been moved to Monday, May 12, 2025, also at the Library.

XII. Adjournment

Ms. Tramel-McIntyre thanked everyone for coming and adjourned the meeting at 12:10 p.m.



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| IX. | New Business | |
| | ▪ HIV Prevention in Miami-Dade County Updates | Kira Villamizar |
| | ▪ Ryan White Program Updates | Daniel T. Wall |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meetings | Harold McIntyre |
| | ▪ Report for Action! June Partnership Meeting Briefing via Microsoft Teams on Friday, May 30, 2025 | |
| | ▪ Partnership Meeting at the Miami-Dade County Main Library on Tuesday, June 3, 2025 | |
| XII. | Adjournment | Harold McIntyre |

Please mute or turn off all cellular devices.

(Revised May 9, 2025) For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Membership Report

April 28, 2025

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.

Opportunities for Ryan White Program Clients

5 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

Opportunities for General Membership

7 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

- Hospital or Health Care Planning Agency Representative
- Mental Health Provider Representative
- Housing, Homeless or Social Service Provider
- Other Federal HIV Program Grantee Representative (Part F)
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Non-Ryan White Program Miami-Dade County Representative
- Part D Grantee Representative

Are you a Member?

Thank you for your service to people with HIV!

Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?



Get Started Today!

Scan the QR Code or contact

mdcpartnership@behavioralscience.com.



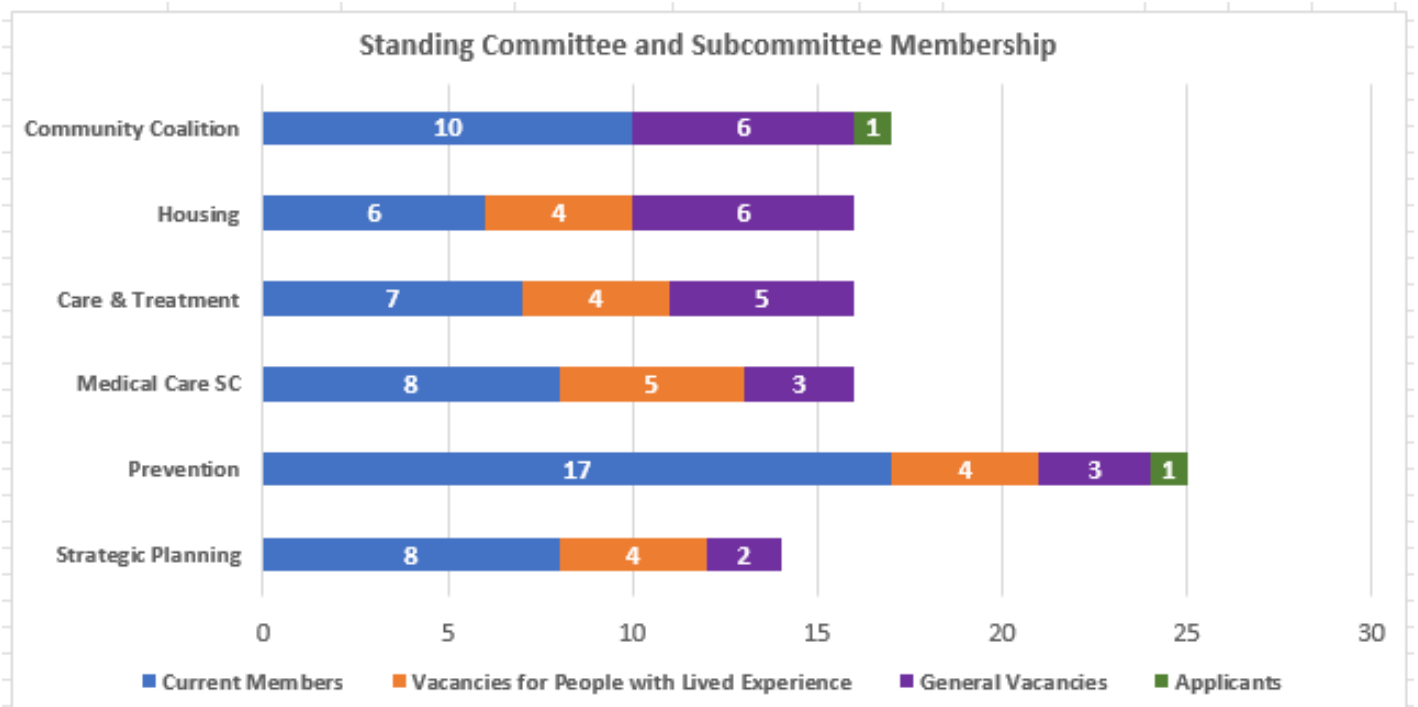
MEMBERSHIP

Committees

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!
People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit www.aidsnet.org/the-partnership/ for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at mdcpartnership@behavioralscience.com or 305-445-1076 for assistance.





 **MIAMI-DADE**
HIV/AIDS PARTNERSHIP

Monday, May 12, 2025

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

- | | | |
|-------|--|--------------------------|
| I. | Call to Order | Harold McIntyre |
| II. | Introductions | All |
| III. | Housekeeping | Harold McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of March 4, 2025 | All |
| VII. | Reports | |
| | A. Membership | Staff |
| | B. Committee Reports on Action Items | |
| | ▪ Executive Committee (1 Motion) | Angela Machado |
| | - Staff Support FY 2025-26 Scope of Service | |
| | ▪ Care and Treatment Committee (7 Motions) | Dr. Diego Shmuels |
| | - Ryan White Program Service Descriptions | |
| | - Minimum Primary Medical Care Standards | |
| | - Letter of Medical Necessity for Dental Implants | |
| | - Provider Capacity Survey | |
| | - Allowable Medical Conditions List | |
| | - Fiscal Year 2025-26 Carryover Request | |
| | ▪ Strategic Planning Committee (2 Motions) | Angela Machado |
| | - Partnership Assessment of the Recipient Administrative Survey | |
| | - Subrecipient Assessment of the Recipient Administrative Survey | |
| | ▪ Community Coalition Roundtable and Housing Committee (No action items) | |
| | C. Grantee/Recipient Top Line Summaries | |
| | ▪ Ryan White Part A/MAI | Carla Valle-Schwenk |
| | ▪ Ryan White Part B | Karen Poblete |
| | ▪ General Revenue at SFAN | Angela Machado |
| | ▪ AIDS Drug Assistance Program (ADAP) | Dr. Javier Romero |
| | ▪ Housing Opportunities for Persons With AIDS (HOPWA) | No Report |
| | D. Approval of Reports (1 Motion) | All |
| VIII. | Standing Business | Harold McIntyre |
| | ▪ 2025 Officer Elections | |
| IX. | New Business | |
| | ▪ HIV Prevention in Miami-Dade County Updates | Kira Villamizar |
| | ▪ Ryan White Program Updates | Daniel T. Wall |
| X. | Announcements and Open Discussion | All |
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**Committee Reports to the Miami-Dade HIV/AIDS Partnership
For the May 12, 2025 Meeting
As of May 8, 2025**

This report contains eleven (11) motions and an overview of each committee’s activities for the meeting date(s) indicated. Members are encouraged to review materials in advance.

The complete report is posted online at www.aidsnet.org/the-partnership#partnership1.

Partnership members will receive a copy of this report and supporting documents at the meeting.

- Referenced documents/attachments will be included immediately following the corresponding motion(s), with page numbers indicated.
- Documents longer than 20 pages will be made available at the meeting as shared reference copies.

For additional information, contact mdcpartnership@behavioalscience.com.

**EXECUTIVE COMMITTEE *1 MOTION*
MARCH 26, 2025**

- Reviewed Staff Support Quarter 4 Expenditures.
- Reviewed the Master Calendar of Activities.
- Reviewed budget flowcharts.

Staff Support FY 2025-26 Scope of Service ~ Pages 2-4 ~	
1	Background
	<p>As part of the budget review process, the Executive Committee reviewed and approved the Staff Support FY 2025-26 Scope of Service.</p> <p><i>See pages 2-4 of this report for the Scope of Service.</i></p>
	Motion
	<p>1. Motion to approve the Staff Support FY 2025-26 Scope of Service.</p>

End of the Executive Committee Report.

BEHAVIORAL SCIENCE RESEARCH CORPORATION (BSR)

STAFF SUPPORT SERVICES FOR THE MIAMI-DADE HIV/AIDS PARTNERSHIP
SCOPE OF WORK DELIVERABLES FOR FY 2025

TABLE IX-C Partnership Staff Support Core Workplan Elements				
#	Task	Planned Frequency <i>(monthly, biannually, quarterly, annually)</i>	Deadline <i>(deadline is last day of month unless otherwise indicated)</i>	Status <i>(Not started, As needed, Ongoing, Completed)</i>
1	Prepare/draft/distribute correspondence for the Partnership (A.1)	Ongoing	Through February 2026	Ongoing
2	Facilitate process of identifying, recruiting, and nominating new Partnership members, especially members of the Affected Community, and on-boarding all duly appointed new members (A.1)	Monthly	Through February 2026	Ongoing
3	Assist Recipient in collecting and submitting financial disclosures for Partnership and Committee members (Source of Income statements) for members (C.4.a)	Annually	On or about July 1 st each year	In process
4	Assist Executive Committee with updating Bylaws and Policies and Procedures (A.1)	Annually, as needed	Through February 2026	As needed
5	Review Scope of Work and Budget for Partnership Staff Support with Executive Committee	Annually (Scope) Quarterly (Budget)	January 2025 (Scope) Quarterly (Budget)	In process
6	Coordinate logistics and provide clerical support (public meeting notices, monthly meeting calendar, clerical support, agenda, minutes, meeting materials, respond to requests for information, etc.) for Partnership, Committee, Subcommittee and Workgroup meetings (A.2, A.3, A.4, A.5, A.6):	Monthly	Through February 2026	Ongoing

TABLE IX-C Partnership Staff Support Core Workplan Elements

#	Task	Planned Frequency <i>(monthly, biannually, quarterly, annually)</i>	Deadline <i>(deadline is last day of month unless otherwise indicated)</i>	Status <i>(Not started, As needed, Ongoing, Completed)</i>
	<ul style="list-style-type: none"> • Partnership • Executive Committee • Care and Treatment Committee • Medical Care Subcommittee • Strategic Planning Committee • Prevention Committee (FDOH) • Joint Integrated Plan Review Team (JIPRT, combined Strategic Planning and Prevention Committees) • Housing Committee • Community Coalition Roundtable 			
7	Assist Partnership in receiving, tracking, and resolving formal grievances or informal complaints against the Partnership (A.8)	As needed	Through February 2026	As needed
8	Assist Recipient with reports, data, and Partnership-related sections of reports, as needed, including annual progress reports and competitive grant application (B.1)	As needed	Through February 2026	As needed
9	Assessment of unmet need and service gaps in Miami-Dade (“Needs Assessment”) (B.2)	Annually	September 2025	Not started
10	Assist the Prevention and Strategic Planning Committees with updates to the Integrated Plan, including data entry into the VMSG Database (B.3)	Ongoing	Through February 2026	Ongoing
11	Assist the Strategic Planning Committee and Partnership with the Assessment of the Administrative Mechanism (B.4)	Annually	August 2025	Not started
12	Assist the Partnership in the annual “State of the HIV/AIDS Epidemic in Miami-Dade County” report (B.4)	Annually	July 2025	Not started

TABLE IX-C Partnership Staff Support Core Workplan Elements

#	Task	Planned Frequency <i>(monthly, biannually, quarterly, annually)</i>	Deadline <i>(deadline is last day of month unless otherwise indicated)</i>	Status <i>(Not started, As needed, Ongoing, Completed)</i>
13	Assist the Partnership and its various committees with reviewing and updating the Part A/MAI Program service definitions (B.5)	Annually, or more often as needed	February 2026	Ongoing
14	Conduct new member orientation training and periodic updates, including Get On Board and Report for Action (C.2)	Ongoing	Through February 2026	Ongoing
15	Develop and maintain the Partnership's website and social media accounts (C.3)	Ongoing	Through February 2026	Ongoing

CARE AND TREATMENT COMMITTEE *7 MOTIONS*
APRIL 10, 2025 AND MAY 8, 2025

- Approved service descriptions for Oral Health Care.
- Approved edits to the Minimum Primary Medical Care Standards.
- Approved revisions to the Letter of Medical Necessity for Dental Implants
- Approved the 2025 Provider Capacity Survey, which was updated to comply with federal Executive Orders.
- Approved edits to the Allowable Medical Conditions List.
- Approved FY 24 Carryover Requests for Part A and MAI.
- Approved their process for the needs assessment; and
- Heard a presentation on the responsibilities of needs assessment and data.

2025 Ryan White Program Service Descriptions
~ Pages 6-9 ~

2	Background
	<p>The Committee reviewed and approved the Oral Health Care service description edits, including:</p> <ul style="list-style-type: none"> □ Updates to language; □ Updates to service priority rankings; □ Reinstitution of annual cap (in <i>Section I, Page 1 of 120</i>); □ Updating licensed medical provider language throughout; □ Adding (MD, DO, APRN, PAs) at first appearance in the document; □ Adding dental in front of licensed provider; and □ Striking e.g. (Dentist, etc.). <p>The effective date will be updated to March 1, 2025, pending approval by the Partnership.</p> <p><i>See pages 6-9 of this report for the revised draft.</i></p>
	Motion
	<p>2. Motion to approve the Oral Health Care Service description as presented.</p>

ORAL HEALTH CARE

(Year 35 Service Priority: #4 for Part A only)

Oral Health Care is a core medical service. This service includes diagnostic, preventive, and therapeutic services provided by a dental health care professional licensed to provide dental care in the State of Florida, including general dentists, dental specialists, and dental hygienists, as well as licensed dental assistants. In accordance with Rule 64B5-9.011 of the Florida Administrative Code, dental assistants who are formally trained or have an appropriate certification (e.g., radiography) meet HRSA's definition of a licensed dental assistant.

This service may include diagnostic, preventive, and restorative services; endodontics, periodontics, and prosthodontics (removable and fixed); maxillofacial prosthetics; limited implant services (i.e., removal, repair, and placement [restricted for edentulous patients only] of implants); oral and maxillofacial surgery; and adjunctive general services as detailed and limited in the most current, local Ryan White Program Oral Health Care Formulary.

- A. Program Operation Requirements:** Provision of Oral Health Care services for any one client is limited to an annual cap of \$6,500 per Ryan White Part A Fiscal Year (March 1, 2025 through February 28, 2026). Exceptions to the annual cap may be approved by the County under special circumstances (e.g. implant placement) and the provision of preventive Oral Health Care services with consultation from the Miami- Dade HIV/AIDS Partnership's Medical Care Subcommittee as needed.

When a referral from a dentist to a dietitian is needed, the dentist must coordinate with the client's licensed medical provider (MD, DO, APRN, PAs) to obtain the required referral to nutrition services (i.e., a referral to Ryan White Program outpatient specialty care services). This is necessary to ensure communication between the care team (e.g., licensed medical providers and dentist). The client's medical case manager should also be informed of the client's need for nutrition services.

Labs may be requested from licensed medical providers as clinically indicated by the dentist.

All referrals to Ryan White Part A Oral Health Care services should include the client's licensed medical provider's contact information (name, address, phone and fax numbers, and email if available) and note any known allergies the client may have. This information can be included in the comments section of the referral.

Providers must offer, post, and maintain a daily walk-in slot for clients with urgent/emergent dental issues. Clients who come into or contact the office

with urgent/emergent dental issues (e.g., pain, broken tooth, situation requiring immediate treatment, or situation causing client high level of distress) will be triaged by appropriate dental staff; and those clients with substantial issues will be seen as soon as possible, but within 48 hours (i.e., two business days).

Teledentistry services may also be available. Please see Section XVI, Additional Policies and Procedures, of this Service Delivery Manual for details.

- B. Additional Service Delivery Standards:** Providers of this service will adhere to the most current, local *Ryan White Program System-wide Standards and Ryan White Program Oral Health Care Standards*. (Please refer to Section III of this FY 2025 Service Delivery Manual for details.) Providers will be required to demonstrate that they adhere to generally accepted clinical guidelines for Oral Health Care treatment of HIV and AIDS-specific illnesses, upon request and through monitoring site visits or quality management record reviews.
- C. Rules for Reimbursement:** Providers will be reimbursed for all routine and emergency examination, diagnostic, prophylactic, restorative, surgical and ancillary Oral Health Care procedures, as approved by the Miami-Dade HIV/AIDS Partnership and included in the most current, local Ryan White Program Oral Health Care Formulary using the 2025 American Dental Association Current Dental Terminology (CDT 2025) codes for dental procedures. Reimbursement is in accordance with the rates indicated in the most current, local Ryan White Program Oral Health Care Formulary; flat fee, no multiplier.

Please see Section XVI, Additional Policies and Procedures, of this Service Delivery Manual for details regarding the reimbursement of teledentistry services.

An estimate of the number of clients (unduplicated caseload) expected to receive these services must be included on the corresponding budget narrative.

- D. Children's Eligibility Criteria:** Providers must document that children with HIV who receive Ryan White Part A Program-funded Oral Health Care services are permanent residents of Miami-Dade County and have been properly screened for other private or public sector funding [i.e., private insurance, Medicaid, Medicaid's expanded dental insurance for its members with Managed Medical Assistance (MMA) or Long-Term Care (LTC) coverage who have LIBERTY Dental, DentaQuest, or MCNA Dental benefits (as may be amended), the Medically Needy Program, Children's Health Insurance Program (CHIP), Florida KidCare, etc.)], as appropriate. While children qualify for and can access private insurance, Medicaid (all programs), or other public sector funding for Oral Health Care services, they will not be eligible for Ryan White Part A Program-funded Oral Health Care services, except those dental procedures excluded by the other funding sources.
- E. Client Eligibility Criteria:** Clients receiving Oral Health Care must be documented as having been properly screened for other public sector funding as

appropriate every 366 days. While clients qualify for and can access dental services through other public funding [including, but not limited to, Medicaid, Medicaid Managed Medical Assistance (MMA), or Medicaid Long-Term Care (LTC)], Medicare, or private health insurance, they will not be eligible for Ryan White Part A Program-funded Oral Health Care except for such program-allowable services that are not covered by the other sources or if their related benefits have been maxed out for the benefit period.

Clients referred for Oral Health Care by a Ryan White Part A or MAI Medical Case Manager should use the Ryan White Program In Network Referral process in the Provide® Enterprise Miami data management system. If the client is referred by a non-Part A or non-MAI provider [“Out of Network”(OON) provider] or self-refers because they do not have a Part A/MAI Medical Case Manager, an OON referral form must be submitted accompanied by the required medical, financial, and permanent Miami-Dade County residency documentation as well as all required consent forms and Notice of Privacy Practices. Clients coming without a referral, but with necessary documentation to support Ryan White Part A Program eligibility and viral load and CD4 lab test results within 366 days, are also able to access Ryan White Part A Oral Health Care services, upon completion of a brief intake in the Provide® Enterprise Miami data management system by the Oral Health Care provider agency and the client’s signed consent for service

- F. Ryan White Program Oral Health Care Formulary:** Ryan White Part A Program funds may only be used to provide Oral Health Care services that are included in the most recent release of the most current, local Ryan White Program Oral Health Care Formulary. The Formulary is subject to periodic revision.
- G. Letters of Medical Necessity:** Dental Implants require a completed Ryan White Letter of Medical Necessity (LOMN) (See Section V of this FY 2025 Service Delivery Manual for copies of the Letter of Medical Necessity, as may be amended).
- H. Rules for Documentation:** Providers must maintain a dental chart or electronic record that is signed by the licensed dental provider and includes a treatment plan, dates of service, services provided, procedure codes billed, and any referrals made. Providers must also maintain professional certifications, licensure documents, and proof of training, where applicable, of the dental staff providing services to Ryan White Program clients. Providers must make these documents available to OMB staff or authorized persons upon request.
- I. Rules for Reporting:** Provider monthly reports (i.e., reimbursement requests) for Oral Health Care must include the number of clients served, billing code for the dental procedures provided, number of units of service provided, and the corresponding reimbursement rate for each service provided. Providers must also develop a method to track and report client wait time (e.g., the time it takes for a client be scheduled to see the appropriate dental provider after calling for an appointment; and upon arrival for the appointment, the time the client spends

waiting to see the dental provider) and to make such reports available to OMB staff or authorized persons upon request.

DRAFT

CARE AND TREATMENT COMMITTEE

Minimum Primary Medical Care Standards ~ Pages 11-21 ~

3	Background
	<p>The Committee reviewed and approved the Minimum Primary Medical Care Standards.</p> <p>Extensive edits were made including reformatting, updates to standards, references, screenings, and footnotes.</p> <p><i>See pages 11-21 of this report for the revised draft.</i></p>
	Motion
	<p>3. Motion to approve the Minimum Primary Medical Care Standards as presented.</p>

Miami-Dade County Ryan White Program Minimum Primary Medical Care Standards*

Statement of Intent: *All local Ryan White Program—funded practitioners are required by contract to adhere, at a minimum, to the Public Health Service (PHS) Guidelines. These standards serve as the minimum standards by which practitioners will be measured. All clients, regardless of viral load levels, must have viral load tests at a minimum every 6 months per the DHHS/HRSA standards or more frequently as medically necessary.*

I. Requirements

Requirements for New Practitioners (Physicians, Advanced Practice Registered Nurse, and Physician Assistants/Associates):

- New practitioners should be linked to existing Ryan White Program providers, AIDS Education and Training Center (AETC) or through an American Academy of HIV Medicine (AAHIVM) specialist to support the new provider.
- New providers will receive a chart review within 6 months by supervising physician, medical director or agency team.
- When a new practitioner is working with a contracted practitioner, new practitioner is encouraged to comply within one year to complete at least 30 hours of HIV-related Continuing Medical Education (CME) Category 1 credits.

Requirements for All Practitioners (Physicians, Advanced Practice Registered Nurse, and Physician Assistants/Associates):

- Practitioners are strongly encouraged to complete at least 30 hours of HIV-related Continuing Medical Education (CME) Category 1 credits within a period of two years.

Practitioner must:

- Be a Physician (MD or DO), Advanced Practice Registered Nurse, or Physician Assistant/Associates with current and valid license to practice medicine within the State of Florida.
- Have a minimum experience treating 20 HIV+ clients over the past two years or currently working and under supervision of a practitioner meeting these qualifications.
- Treat and monitor patients in adherence with current DHHS Guidelines and other standards of care, to include, but not limited to:
 - a. **American College of Cardiology/American Heart Association Guideline on the Treatment of Blood Cholesterol**
<https://www.ahajournals.org/doi/10.1161/CIR.0000000000000625>
 - b. **Adult Immunization Schedule**
https://www.cdc.gov/vaccines/hcp/imz-schedules/adult-age.html?CDC_AAref_Val=https://www.cdc.gov/vaccines/schedules/hcp/imz/adult.html

*These standards are current as of xx/xx/xx and are subject to change to be in compliance with EXECUTIVE ORDERS.

- c. **American Association for the Study of Liver Diseases**
<https://www.aasld.org/practice-guidelines>
 - d. **American Cancer Society Guidelines for the Early Detection of Cancer**
<https://www.cancer.org/healthy/find-cancer-early/american-cancer-society-guidelines-for-the-early-detection-of-cancer.html>
 - e. **American Medical Association Telehealth Quick Guide**
<https://www.ama-assn.org/practice-management/digital/ama-telehealth-quick-guide>
 - f. **Department of Health and Human Services (DHHS) Clinical Guidelines**
<https://clinicalinfo.hiv.gov/en/guidelines>
 - g. **Hepatitis (HEP) Drug Interactions University of Liverpool**
<https://www.hep-druginteractions.org/>
 - h. **HIV Drug Interactions University of Liverpool**
<https://hiv-druginteractions.org/>
 - i. **HIV Prevention with Adults and Adolescents with HIV in the US**
<https://www.cdc.gov/hiv/guidelines/recommendations/personswithhiv.html>
 - j. **Health Resources and Service Administration (HRSA) HIV Care for People Aging with HIV**
<https://clinicalinfo.hiv.gov/en/guidelines/hiv-clinical-guidelines-adult-and-adolescent-arv/special-populations-hiv-and-older>
<https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/aging-guide-new-elements.pdf>
<https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/grants/aging-guide-best-team.pdf>
 - k. **Infectious Disease Society of America Primary Care Guidance for Persons with HIV**
<https://www.idsociety.org/practice-guideline/primary-care-management-of-people-with-hiv/>
 - l. **Miami—Dade County Ryan White Program (including Telehealth Policy and Test and Treat/Rapid Access [TTRA] program)**
https://www.miamidade.gov/global/service.page?Mduid_service=ser1482944607068715
 - n. **National HIV Curriculum**
<https://www.hiv.uw.edu/alternate>
 - o. **PrEP, nPEP and PEP guidelines below (Although not paid for by the Ryan White Program):**
<https://www.cdc.gov/hiv/pdf/risk/prep/cdc-hiv-prep-guidelines-2021.pdf>
<https://www.cdc.gov/hiv/pdf/programresources/cdc-hiv-npep-guidelines.pdf>
https://www.cdc.gov/hivnexus/hcp/resources/?CDC_AAref_Val=https://www.cdc.gov/hiv/clinicians/materials/prevention.html
 - q. **United States (US) Preventive Taskforce**
<https://uspreventiveservicestaskforce.org/uspstf/home>
- Follow an action plan to address any areas for performance improvement that are identified during quality assurance reviews.

II. Assessments and Referrals

1. Annual – At each annual visit:

- a. Adherence to medications
- b. Age-appropriate cancer screening
- c. Behavioral risk reduction
- d. Gynecological exam per guidance for females
- e. Interval changes in vital signs addressed, especially trend in weight/BMI over time
- f. Mental health and substance abuse assessment
- g. Physical examination, including review of systems
- h. Preconception counseling for men and women
- i. Rectal examination
- j. Safer sex practices – discussions may include PrEP, PEP, nPEP, for sexual partners and should include condom usage
- k. Sexually transmitted infection assessment
- l. Update comprehensive initial history, as appropriate
- m. Vital signs, including weight, BMI, height (no shoes)
- n. Wellness exam for females

Assess and document health education on:

- o. Advance Directives (completion or review)
- p. Birth control
- q. Domestic violence
- r. Drugs/Alcohol/Tobacco (including smokeless) assessment/care
- s. Exercise
- t. Frailty screening, as appropriate
- u. Mental Health assessment (particularly clinical depression, care, mood, libido, sleep patterns, concentration, and memory)
- v. Neurology and/or neuropsychology referral for assessment of neurocognitive disorders, dementia, and focal neuropathies, as appropriate
- w. Nutritional assessment/care (including appetite), as appropriate
- x. Oral health care

2. Additional Charting/Documentation at least annually:

- a. Allergies list complete and up to date
- b. Immunization list complete and up to date
- c. Medications list complete with start and stop dates, dosages
- d. Problem list complete and up to date

Item to be covered by subrecipient staff: If a client knows of others who need PrEP or Test and Treat / Rapid Access, information and referral are offered.

3. Initial – At initial visit:

- a. Access to stable housing, food, and transportation
- b. Adherence to medications
- c. Age-appropriate cancer screening

- d. Behavioral risk reduction
- e. Comprehensive initial history
- f. Dates of last: mammogram, bone density, colonoscopy, abnormal aortic aneurysm screening, dental visit, and dilated eye exam
- g. Education that they should never run out of ART medications and need to call the FDOH—MDC clinic if they cannot obtain ART
- h. Gynecological exam per guidance for females
- i. If enrolled as Test and Treat/Rapid Access (TTRA) client (patient), follow TTRA protocol for visit
- j. Mental health and substance abuse assessment
- k. Physical examination, including review of systems
- l. Pregnancy Planning:
 - 1) Preconception counseling for men and women
 - 2) Contraceptive counseling for men and women including assessment and type of birth control method
- m. Rectal examination
- n. Safer sex practices — discussions may include PrEP, PEP, nPEP for sexual partners and should include condom usage
- o. Sexually transmitted infection assessment as appropriate including at a minimum GC, Chlamydia at anatomical sites of potential exposure, RPR, and for females trichomoniasis NAAT of vaginal secretions.
- p. Social supports and disclosure history
- q. Targeted initial history and physical examination with expectation that a complete history and physical examination will be completed within 3 months.
- r. Vital signs, including weight, BMI, height (no shoes)
- s. Wellness exam for females

Item to be covered by subrecipient staff: Documented HIV education, including transmission, reduction of morbidity/mortality with ART; resistance; compliance with ART and office visits and lab monitoring; life expectancy; divulging HIV status and state statute.

- 4. **Interim Monitoring and Problem-Oriented visits** – At every visit:
 - a. Adherence to medications and lab and office visits for monitoring
 - b. In women of childbearing age, assessment of adequate contraception
 - c. Interval changes in vital signs addressed, especially trend in weight over time
 - d. Interval risk for acquiring STD and screening as indicated
 - e. Physical examination related to specific problems, as appropriate
 - f. Risk reduction
 - g. Safer sex practices – discussions may include PrEP, PEP, nPEP for sexual partners and should include condom usage
 - h. Vital signs, including weight/BMI – may not occur every time with telehealth

5. **Telehealth**

Telehealth may be used in place or conjunction with an office visit. Necessary assessments will be conducted as needed and follow-ups will be scheduled, as appropriate.

III. Assessments at Incremental Visits

General Health including Labs

1. **ALT, AST, Total Bilirubin**ⁱ – Entry into care; ART initiation or modification; 4-8 weeks after ART initiation or modification; every 6 months; or if ART initiation is delayed, every 6-12 months; or if clinically indicated.
2. **Annual wellness visit (females)**^{iv} – Should include screenings for anxiety, breast cancer, cervical cancer, interpersonal and domestic violence, obesity prevention (midlife women), sexually transmitted infections, urinary incontinence, and contraception. For those who are pregnant, lactation support and screenings for diabetes mellitus (including post-pregnancy), as applicable.
3. **Basic metabolic panel**ⁱ – Entry into care; ART initiation or modification; 4-8 weeks after ART initiation or modification; every 6 months; if ART initiation is delayed, every 6-12 months; or if clinically indicated. Serum Na, K, HCO₃, Cl, BUN, creatinine, glucose, and creatine-based estimated glomerular filtration rate. Serum phosphorus should be monitored in patients with chronic kidney disease who are on tenofovir disoproxil fumarate (TDF)-containing regimens. Consult the HIV Medicine Association of the Infectious Diseases Society of America's (HIVMA/IDSA) [Clinical Practice Guidelines for the Management of Chronic Kidney Disease in Patients Infected with HIV](#) for recommendations on managing patients with renal diseases. More frequent monitoring may be indicated for patients with evidence of kidney diseases (e.g., proteinuria, decreased glomerular dysfunction) or increased risk of renal insufficiency (e.g., patients with diabetes, hypertension).
4. **Bone Densitometry**ⁱⁱⁱ – Baseline bone DEXA should be performed in all postmenopausal women and men greater than or equal to 50 years old.
5. **CBC w/ differential**ⁱ – Entry into care; ART initiation or modification; every 3-12 months if monitoring CD4 count (if required by lab); or when clinically indicated. CBC with differential should be done when a CD4 count is performed. When CD4 count is no longer being monitored, the recommended frequency of CBC with differential is once a year. More frequent monitoring may be indicated for persons receiving medications that potentially cause cytopenia [e.g., trimethoprim-sulfamethoxazole (TMP-SMX)].
6. **Colon and Rectal Cancer Screening**ⁱⁱⁱ – Colorectal cancer screening recommended for individuals between 45-75 years of age if average risk (including personal and family history). For ages 76-85, individualized screening based on overall health and prior screening. Consider screening earlier if first-degree relatives are diagnosed with colon cancer prior to age 50. Screening tests include: stool based screening (gFOBT, FIT, FIT-DNA) every year, or colonoscopy every 10 years if normal, or more frequently if polyps are identified.
7. **Glucose (Random or Fasting)**ⁱ – Entry into care; ART initiation or modification; treatment failure; or if clinically indicated. If random glucose is abnormal, fasting glucose should be

obtained. HbA1C is no longer recommended for diagnosis of diabetes in person with HIV on ART, see [American Diabetes Association Guidelines](#).

8. **Gynecological Exam** ⁱⁱⁱ (females) – In women and adolescents with HIV, initiation of cervical cancer screening (Pap) should be conducted within one year of onset of sexual activity, but no later than 21 years of age. For those age 21-29, Pap should be done at diagnosis of HIV, repeated yearly for 3 years, then if all normal, Pap every 3 years. For those less than 30 years, no HPV testing unless abnormalities are found on Pap test. For those over 30 years old, Pap at diagnosis of HIV, repeat yearly x 3 years, then if all normal, Pap every 3 years or Pap with HPV testing, if both negative then Pap with HPV every 3 years. Abnormal Pap and/or HPV follow-up similar to general population; in general, continue screening past 65 years.
9. **Hepatitis A Screening** ⁱⁱ – At initial screening, if non-immune, offer vaccination and after vaccination received do postvaccination serologic testing 1 or 2 months or at the next scheduled visit. After the second vaccine to assess for immunogenicity. A repeat vaccine series is recommended in those who remain seronegative.
10. **Hepatitis B Serology (HBsAb, HBsAg, HBcAb total)** ⁱ – At entry into care; at ART initiation or modification, in patients not immune to hepatitis B (HBV), consider retesting if switching to a regimen that does not contain tenofovir disoproxil fumarate (TDF) or tenofovir alafenamide (TAF); as clinically indicated including before starting hepatitis C direct-acting antiviral (HCV DAA). If a patient has HBV infection (as determined by a positive HBsAg or HBV DNA test result), TDF or TAF plus either emtricitabine (FTC) or lamivudine (3TC) should be used as part other ART regiment to treat both HBV and HIV infections. If HBsAg, HBsAb, and HBcAb test results are negative, hepatitis B vaccine series should be administered. Most patients with isolated HBcAb have resolved HBV infection with loss of HBsAb. Consider performing an HBV viral load test for confirmation. If the HBV viral load test is positive, the patient may be acutely infected (and will usually display other signs of acute hepatitis) or chronically infected. If the test is negative, the patient should be vaccinated. Refer to the HIVMA/IDSA's [Primary Care Guidance for Person with HIV](#) and the [Adult and Adolescent Opportunistic Infection Guideline](#) for detailed recommendations.
11. **Hepatitis C Screening (HCV antibody or, if indicated, HCV RNA)** ⁱ – At entry into care; every 12 months, for at-risk patients— injection drug users, person with a history of incarceration, men with HIV who have unprotected sex with men, and persons with percutaneous/parenteral exposure to blood in unregulated settings are at risk for hepatitis C (HCV) infection; or when clinically indicated. The HCV antibody test may not be adequate for screening in the setting of recent HCV infection (defined as acquisition within the past 6 months), or advanced immunodeficiency (CD4 count <100 cells/mm³). HCV RNA screening is indicated in persons who have been successfully treated for HCV or who spontaneously cleared prior infection. HCV antibody-negative patients with elevated ALT may need HCV RNA testing.
12. **Lipid Profile** ⁱ – Entry into care; 4-8 weeks after ART initiation or modification; consider 1-3 months after ART initiation or modification; every 12 months if normal at baseline but with cardiovascular risk. If normal at baseline, every 5 years or if clinically indicated. If random

lipids are abnormal, fasting lipids should be obtained. Consult the American College of Cardiology/American Heart Association's [2018 Guideline on the Management of Blood Cholesterol](#) for diagnosis and management of patients with dyslipidemia.

13. **Lung Cancer Screening** ⁱⁱⁱ – Annually with low-dose computer tomography (LDCT) for patients aged 50-80, who are currently smoking or former smokers with a 20 or more pack-year smoking history. Additional information at: <https://www.cancer.org/cancer/types/lung-cancer.html>.
14. **Mammogram (females)** ⁱⁱⁱ – From ages 40-49, inform of the potential risks and benefits of screening and offer screening every 2 years. From ages 50-75, mammography performed at least every 2 years. Additional information at: <https://www.cancer.org/cancer/types/breast-cancer.html>.
15. **Pregnancy test** ⁱ (For people of childbearing potential) – At entry into care; ART initiation or modification or when clinically indicated.
16. **Prostate-specific antigen (PSA) Screening** ⁱⁱⁱ (males) – For ages 55-69 digital rectal exam, should be considered primary evaluation before PSA screening. For those age 50-69, they discuss the risks and potential benefits of PSA screening. For those ages 70 and older, PSA screening is not recommended. The impact of HIV on prostate cancer risk is not yet known. African Americans and people with a relative with prostate cancer have a higher burden of prostate cancer. Clinicians should follow USPSTF or American Cancer Society guidelines and consider patient wishes. Additional information at: <https://www.cancer.org/cancer/prostate-cancer/detection-diagnosis-staging/acs-recommendations.html>.
17. **TB Testing** ⁱⁱⁱ – Perform annually in persons at risk for tuberculosis, either with a tuberculin skin test or IGRA.
18. **Urinalysis** ⁱ – Entry into care; or if clinically indicate e.g., in patients with chronic kidney disease (CKD) or diabetes mellitus (DM). Consult the HIV Medicine Association of the Infectious Diseases Society of America's (HIVMA/IDSA) [Clinical Practice Guidelines for the Management of Chronic Kidney Disease in Patients Infected with HIV](#) for recommendations on managing patients with renal disease. More frequent monitoring may be indicated for patients with evidence of kidney disease (e.g., proteinuria, decreased glomerular dysfunction) or increased risk of renal insufficiency (e.g., patients with diabetes, hypertension). Urine glucose and protein should be assessed before initiating tenofovir alafenamide (TAF)-or tenofovir disoproxil fumarate (TDF)-containing regimens and monitored during treatment with these regimens.

HIV Specific

19. **ARV therapy is recommended and discussed**ⁱ – Risks and benefits are discussed including reduced morbidity and mortality and prevention of HIV transmission to others and if treatment initiated, follow-up with adherence. If refused, document in record and refer to ARTAS and or Department of Health Treatment Adherence Specialist.
20. **CD4 cell count**ⁱ – Entry into care; at ART initiation or modification; every 3 months, if CD4 count is <300 cells/mm³; every 6 months during the first 2 years of ART, if CD4 count is ≥300 cells/mm³; every 12 months after 2 years on ART with consistently suppressed viral load, CD4 count 300-500 cells/mm³, if CD4 count >500 cells/mm³: CD4 monitoring is optional; if ART initiation is delayed monitor every 3-6 months; if treatment failure or if clinically indicated. *In accordance with the HRSA HAB performance measures, the local program defines consistently suppressed viral load as <200 copies/ml.*
21. **Genotypic Resistance Testing (PR/RT Genes)**ⁱ – Entry into care; at ART initiation or modification; if ART initiation is delayed; treatment failure or clinically indicated. Standard genotypic drug-resistance testing in ART-naïve persons should focus on testing for mutations in the PR and RT genes. If transmitted INSTI resistance is a concern, or if a person has a history of INSTI use in PrEP or treatment, or a person presents with viremia while on an INSTI, providers also should test for resistant mutation in the IN gene. In ART-naïve patient who do not immediately begin ART, repeat testing before initiating of ART is optional if drug-resistance testing was performed at entry into care. In patients with virologic suppression who are switching therapy because of toxicity or for convenience, viral amplification will not be possible; see the Drug-Resistance Testing section for a discussion of the potential limitations and benefits of proviral DNA assays in this situation. Results from prior drug-resistance testing should be considered because they can be helpful in constructing a new regimen.
22. **Genotypic Resistance Testing (Integrase Genes)**ⁱ – Entry into care, if transmitted INSTI resistance is suspected or if there is a history of cabotegravir long acting (CAB-LA) use for PrEP ; at ART initiation or modification, if transmitted INSTI resistance is suspected or if there is a history of INSTI use; treatment failure if there is a history of INSTI use; or clinically indicated, if there is a history of INSTI use. Standard genotypic drug-resistance testing in ART-naïve persons should focus on testing for mutations in the PR and RT genes. If transmitted INSTI resistance is a concern, or if a person has a history of INSTI use in PrEP or treatment, or a person presents with viremia while on an INSTI, providers also should test for resistant mutation in the IN gene. In ART-naïve patients who do not immediately begin ART, repeat testing before initiation of ART is option if drug-resistance testing was performed at entry into care. In patients with virologic suppression who are switching therapy because of toxicity or for convenience, viral amplification will not be possible; see the Drug-Resistance Testing section for a discussion of the potential limitations and benefits of proviral DNA assays in this situation. Results from prior drug-resistance testing should be considered because they can be helpful in constructing a new regimen.
23. **HIV viral load**ⁱ – Entry into Care; at ART initiation or modification; 4-8 weeks after ART initiation or modification if HIV RNA is still detectable, repeat testing every 4-8 weeks until viral load is suppressed to <50 copies/mL. Thereafter, repeat testing every 3-6 months. For

patients on ART, viral load typically is measured every 3-6 months. More frequent monitoring may be considered in individuals having difficulties with ART adherence or at risk for nonadherence. However, for adherent patients with consistently suppressed viral load and stable immunologic status for more than 1 year, monitoring can be extended to 6-month intervals but is still necessary for stable patients; if ART initiation is delayed, repeat testing is optional; or if treatment failure or if clinically indicated.

24. **HLA-B*5701ⁱ** – At ART initiation or modification if considering start of abacavir (ABC) and document in record carrying data forward to most current volume. (*Currently not paid for by the Ryan White Program due to payer of last resort restrictions; must access ViiV sponsored testing directly through labs. For LabCorp, HLA-AWARE HLA-B*5701 ViiV code #006940 and for Quest Diagnostic ViiV HLA-B*B5701 test code #19774*).
25. **Treatment of opportunistic infections and prophylaxis for opportunistic infectionsⁱⁱ** – Specifically, but not limited to, Mycobacterium avium complex (MAC), Pneumocystis jirovecii pneumonia (PCP), and Toxoplasmosis (Toxo) prophylaxis per DHHS Guidelines.
26. **Tropism testingⁱ** – At ART initiation or modification if considering use of CCR5 antagonist; or for treatment failure if considering a CCR5 antagonist, or if the patients with virologic failure on a CCR5 antagonist; or if clinically indicated. If performed, record carried forward to most current volume.

Immunizations

Document in medical record carrying data forward to most current volume

27. **COVID-19 vaccination^v** – Vaccinate per CDC guidance.
28. **Hepatitis A vaccination^v** – Offer vaccination if not immune per guidance. Assess for response 30-60 days after vaccination by performing Hep A IgG antibody or Hep A Total antibody.
29. **Hepatitis B vaccination^v** – Offer vaccination if not immune per guidance. Assess for response 30-60 days after vaccination by performing Hepatitis B surface antibody quantitative (anti-HBs).
30. **Human Papillomavirus (HPV) Vaccine^v** – HPV vaccination as indicated by current guidelines.
31. **Influenza vaccination^v** – Offer IIV3 or RIV3 annually.
32. **Meningococcal vaccination^v** – Use 2-dose series Menveo or MenQuadfi at least 8 weeks apart and revaccinate every 5 years if risk remains. See vaccination guidelines.
33. **Mpox vaccination^v** – Vaccinate per CDC guidance. Additional information at: <https://www.cdc.gov/mpox/hcp/vaccine-considerations/index.html>

34. **Pneumococcal vaccination**^v – Vaccinate per guidelines. For guidance on which pneumococcal vaccine should be used go to: <https://www2a.cdc.gov/vaccines/m/pneumo/pneumo.html>.
35. **Tetanus, diphtheria, pertussis (Td/Tdap)**^v – One dose Tdap, then Td or Tdap booster every 10 years.
36. **Varicella**^v – Vaccination may be considered (2 doses 3 months apart); VAR contraindicated for HIV infection with CD4 percentage <15% or CD4 count <200 cells/mm³.
37. **Zoster vaccination**^v — Use 2-dose series recombinant zoster vaccine (RZV, Shingrix) 2-6 months apart (minimum interval: 4 weeks; repeat dose if administered too soon). See vaccination guidelines for detailed information and considerations: <https://www.cdc.gov/shingles/hcp/vaccine-considerations/immunocompromised-adults.html>.

STI Screenings

38. **Anal Dysplasia Screening**ⁱⁱⁱ – All patients with HIV should have digital anorectal exam performed at least annually if asymptomatic. Anal pap: screen transgender women and men over 35 years of age who have sex with men, and all other people with HIV over 45 years of age, with anal Pap smears if there is access to, or ability to, refer for high-resolution anoscopy and treatment. Abnormal anal Pap should prompt referral for high-resolution anoscope. Additional information at: [HIV Clinical Guidelines Now Recommend High Resolution Anoscopy as Part of Anal Cancer Screening Program for People with HIV | National Institutes of Health](#)
39. **Bacterial STIs (Syphilis, *N. gonorrhoeae* (GC), *C. trachomatis* (Chlamydia) and parasitic STIs (Trichomoniasis)**ⁱⁱ – At the initial HIV care visit, providers should test all sexually active persons with HIV infection for curable STDs (e.g., syphilis, gonorrhea, and chlamydia) and perform testing at least annually during the course of HIV care. More frequent screening might be appropriate depending on individual risk behavior and the local epidemiology. Additional information at <https://www.cdc.gov/std/treatment-guidelines/screening-recommendations.htm>

Footnotes

ⁱ Guidelines for the Use of Antiretroviral Agents in HIV-1 Infected Adults and Adolescents.

<https://clinicalinfo.hiv.gov/en/guidelines/hiv-clinical-guidelines-adult-and-adolescent-arv/whats-new-guidelines>. Accessed on November 13, 2024.

ⁱⁱ Guidelines for the Prevention and Treatment of Opportunistic Infections in Adults and Adolescents with HIV. <https://clinicalinfo.hiv.gov/en/guidelines/hiv-clinical-guidelines-adult-and-adolescent-opportunistic-infections/whats-new>. Accessed on December 16, 2024.

ⁱⁱⁱ Primary Care Guidance for Persons With Human Immunodeficiency Virus: 2024 Update by the HIV Medicine Association of the Infectious Diseases Society of America. <https://academic.oup.com/cid/advance-article/doi/10.1093/cid/ciae479/7818967>. Accessed November 13, 2024.

^{iv} Women's Preventive Service Guidelines. <https://www.hrsa.gov/womens-guidelines>. Accessed November 13, 2024.

^v Recommended Adult Immunization Schedule for Ages 19 years or older, United States, 2025. <https://www.cdc.gov/vaccines/hcp/imz-schedules/adult-schedule-vaccines.html>. Accessed December 16, 2024.

CARE AND TREATMENT COMMITTEE

Letter of Medical Necessity for Dental Implants ~ Pages 23-24 ~

4 Background

The Committee reviewed and approved the **Letter of Medical Necessity for Dental Implants**.

Edits include:

- Clarifying language on dental restrictions and unit definitions;
- Minor editorial changes; and
- Reorganization of references.

See pages 23-24 of this report for the Redlined and Clean drafts.

Motion

4. Motion to approve the revisions to the Letter of Medical Necessity for Dental Implants.

RYAN WHITE PROGRAM
Letter of Medical Necessity for
Dental Implants
(For Edentulous Clients)

Client's Full Name

Prescriber Full Name Date of Birth

Preferred Prescriber's Full Name

Prescriber License # (D.M.D, D.D.S.)

Date of Birth Prescriber Telephone #

Prescriber Telephone #

I certify my client fully meets the following criteria for the use of dental implants:

- The use of these implants is not cosmetic;
- This patient is edentulous and advanced resorption of the bone that supports dentures makes keeping dentures in place difficult; and
- The procedure will improve my client's quality of life.

I understand:

- Approval under this form is limited to codes D6010, D6011, D6191, D6192, D6110, or D6111;
- These dental codes are restricted up to 8 units each (8 units=4 implants per arch x 2 arches);
- Usage of this letter serves as an override to the annual oral health care cap, if any;
- This approval is subject to Part A funding availability;
- This form should be included in the client's dental file and uploaded into scanned documents in the Provide[®] Enterprise Miami (PE Miami) data management system; and
- I must attach the treatment plan to this form.

Prescriber Signature and Date

Please note: All questions should be directed to the Office of Management and Budget-Grants Coordination/Ryan White Program, at (305) 375-4742. Requests for information/clarification of a clinical nature will be forwarded by Miami-Dade County to the Miami-Dade HIV/AIDS Partnership Medical Care Subcommittee and/or a qualified member of the Subcommittee (physician, nurse, registered dietitian, etc.). Pursuant to the most current Professional Services Agreement for Ryan White Program-funded services, the service provider must make available to Miami-Dade County access to all client charts (including electronic files), service utilization data, and medical records pertaining to this Agreement during on-site verification or audit by County personnel and/or authorized individuals to confirm the accuracy of all information reported by the service provider.

Effective 3/1/2023

Revised xx/xx/2025

RYAN WHITE PROGRAM
Letter of Medical Necessity for
Dental Implants
(For Edentulous Clients)

CLEAN

Client's Full Name

Date of Birth

Prescriber's Full Name

Prescriber License # (D.M.D, D.D.S.)

Prescriber Telephone #

I certify my client fully meets the following criteria for the use of dental implants:

- The use of these implants is not cosmetic;
- This patient is edentulous and advanced resorption of the bone that supports dentures makes keeping dentures in place difficult; and
- The procedure will improve my client's quality of life.

I understand:

- Approval under this form is limited to codes D6010, D6011, D6191, D6192, D6110, or D6111;
- These dental codes are restricted up to 8 units each (8 units=4 implants per arch x 2 arches);
- Usage of this letter serves as an override to the annual oral health care cap, if any;
- This approval is subject to Part A funding availability;
- This form should be included in the client's dental file and uploaded into scanned documents in the Provide[®] Enterprise Miami (PE Miami) data management system; and
- I must attach the treatment plan to this form.

Prescriber Signature and Date

Please note: All questions should be directed to the Office of Management and Budget-Grants Coordination/Ryan White Program, at (305) 375-4742. Requests for information/clarification of a clinical nature will be forwarded by Miami-Dade County to the Miami-Dade HIV/AIDS Partnership Medical Care Subcommittee and/or a qualified member of the Subcommittee (physician, nurse, registered dietitian, etc.). Pursuant to the most current Professional Services Agreement for Ryan White Program-funded services, the service provider must make available to Miami-Dade County access to all client charts (including electronic files), service utilization data, and medical records pertaining to this Agreement during on-site verification or audit by County personnel and/or authorized individuals to confirm the accuracy of all information reported by the service provider.

Effective 3/1/2023

Revised xx/xx/2025

CARE AND TREATMENT COMMITTEE

2025 Provider Capacity Survey ~ Pages 26-29 ~

5	Background
	<p>The 2025 Provider Capacity Survey was approved in March 2025.</p> <p>Subsequently, edits were made to comply with federal Executive Orders.</p> <p>The Committee approved the revisions.</p> <p>The survey will be administered via Survey Monkey to Ryan White Program and other service providers.</p> <p><i>See pages 26-29 of this report for the edited pages.</i></p>
	Motion
	<p>5. Motion to approve edits to the 2025 Provider Capacity Survey as presented.</p>

* 5. What was your total estimated **organizational revenue** in Miami-Dade County during **calendar year 2024**?

* 6. What was the total number of **clients served** by your organization in Miami-Dade County during **calendar year 2024**?

* 7. Please indicate the specific sources of funding that support your organization. Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Ryan White Part A | <input type="checkbox"/> Medicare |
| <input type="checkbox"/> Ryan White Part B | <input type="checkbox"/> Other federal funding |
| <input type="checkbox"/> Ryan White Part C | <input type="checkbox"/> General Revenue |
| <input type="checkbox"/> Ryan White Part D | <input type="checkbox"/> State funding |
| <input type="checkbox"/> Ryan White Part F-Dental | <input type="checkbox"/> Private insurance |
| <input type="checkbox"/> Ryan White Part F-Special Projects of National Significance (SPNS) | <input type="checkbox"/> Client fees |
| <input type="checkbox"/> Center for Disease Control and Prevention (CDC) | <input type="checkbox"/> County funding |
| <input type="checkbox"/> Health and Resources Service Administration (HRSA) | <input type="checkbox"/> Drug company rebates |
| <input type="checkbox"/> Substance Abuse and Mental Health Services Administration (SAMHSA) | <input type="checkbox"/> Foundations or corporations |
| <input type="checkbox"/> Medicaid | <input type="checkbox"/> Fundraising |

Capacity

8. Please indicate whether your organization **currently serves** any of the following populations. Check all that apply.

	Serve In General	Serve People with HIV
Black/ African-American females	<input type="checkbox"/>	<input type="checkbox"/>
Black/ African-American males	<input type="checkbox"/>	<input type="checkbox"/>
Haitians females	<input type="checkbox"/>	<input type="checkbox"/>
Haitians males	<input type="checkbox"/>	<input type="checkbox"/>
Hispanic/ Latino/LatinX females	<input type="checkbox"/>	<input type="checkbox"/>
Hispanic/ Latino/LatinX males	<input type="checkbox"/>	<input type="checkbox"/>

9. Please indicate whether your organization **currently serves** or has **specialized services** for these **populations**. Check all that apply.

	Serve In General	Serve People with HIV	Have Special Programs for
Persons who are homeless	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persons who are unstably housed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People who are transgender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Men who have sex with men (MSM)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persons using non-injectable drugs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persons who inject drugs (PWID)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persons with mental illness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Youth (age 13-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Young Adult (age 19-24)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persons over 50 years old	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Please check (all that apply) if you have any peers (people with HIV) at your organization?

- Who are paid
- Who are volunteers

11. Please check (all that apply) if you have any of the following at your organization?

- Support groups for people with HIV
- Social groups for people with HIV
- HIV related prevention programs

* 12. Given your **current caseload**, will you have enough staff and resources to meet the needs of your clients with HIV in 2025?

- Yes
- No
- Don't know

* 13. If your current caseload **increased by 5%**, would you have enough staff and resources to meet the needs of your clients with HIV in 2025?

- Yes
- No
- Don't know

19. Prevention Services

	My organization <u>provides</u> this service to people.	Clients in my organization <u>need</u> this service but are <u>not getting</u> it.	Not applicable
Condom Distribution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Counseling after Diagnosis: Discussion of next steps upon receipt of an HIV test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Occupational Post Exposure Prophylaxis (NPEP): Taking antiretrovirals after HIV exposure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pre-Exposure Prophylaxis (PrEP): Taking antiretrovirals to prevent HIV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Test and Treat/ Rapid Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testing for Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testing for HIV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testing for Sexually Transmitted Infections (STI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

20. Are there any additional prevention services needed by people with HIV that are not listed above?

21. Are there any additional prevention services you provide to people with HIV that are not listed above?

Referrals for Clients with HIV

22. To what **agencies** do you refer most frequently?

23. For what **services** do you refer most frequently?

24. From what **agencies** do you receive referrals most frequently?

25. For what **services** do you receive referrals most frequently?

26. For what **services** does your organization have difficulty making referrals?

Opportunities
~~Barriers~~ Assessments

obstacles

* 27. What ~~barriers~~ does **your organization** face in providing care to clients with HIV?

Select all that apply.

- Not enough funding
- Funding has too many strings attached
- Trouble understanding and managing expectations from different funders
- Difficulty finding/retaining qualified staff
- Lack of staff training/professional development
- Lack of HIV trained medical professionals
- Other (please specify):
- Issues with referrals to/from our organization
- Not enough time for adequate communication with clients
- People with HIV know about the services we provide but do not take advantage of them
- People with HIV who need the services are not always eligible to receive them
- People with HIV do not know we provide the services they need

challenges

28. **Clients with HIV** may face ~~barriers~~ that keep them from accessing services. Based on your experiences providing services, please indicate if you agree with the following statements.

Agree

Disagree

Not applicable or not sure

Clients don't know what services are available	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Allowable Medical Conditions List
~ Pages 31-36 ~

6 Background

The Committee reviewed and approved the **Allowable Medical Conditions** list.

Edits include:

- Removal of language that conflicts with Executive Orders;
- Addition of a disclaimer on Executive Orders and three conditions (PVD, oral candidiasis, leukopenia);
- Minor editorial changes; and
- Adjustments of spacing on page 5.

See pages 31-36 of this report for a clean draft.

Motion

6. Motion to approve the Allowable Medical Conditions list with edits discussed.

These conditions are related to or exacerbated by HIV, comorbidities related to HIV, or complications of HIV treatment.

Conditions listed may be accessible under multiple specialties though not specifically referenced.

*This list is intended to address the federal Health Resources and Services Administration's requirement that services provided through outpatient medical care be related to an individual's HIV status. **This list is not exhaustive and is a sample guideline created to assist medical providers with specialty care referrals and to emphasize the importance of documenting the link between an individual's HIV status and the specialty care service to which a client is referred.***

Routine medical diagnostic testing (e.g., Pap smear, mammogram, bone density test, colonoscopy, colorectal cancer screening, optometry or ophthalmologic screening for eye health, etc.) is allowable as long as such testing follows established medical guidelines, such as U.S. Public Health Service (PHS), American Medical Association, Health Resources and Services Administration (HRSA), or other local guidelines, as a standard of care. Please see the most current, local Ryan White Program Service Delivery Manual for more information.

When provided in an outpatient setting, labs, diagnostics, and treatments related to HIV, as indicated above, including complications of HIV treatment related to the following conditions may be covered:

BONE AND JOINT DISEASES (E.G., ORTHOPEDICS/RHEUMATOLOGY):

osteoarthritis

BONE AND JOINT DISEASES (E.G., ORTHOPEDICS/RHEUMATOLOGY) and CHIROPRACTIC/PHYSICAL MEDICINE:

avascular necrosis of hip, knee, etc. (Stage 1 or 2 only for CHIROPRACTIC/PHYSICAL MEDICINE)

fibromyalgia

myopathy/myalgia, HIV-related (chronic for CHIROPRACTIC/PHYSICAL MEDICINE)

osteopenia/osteoporosis

rheumatic diseases

CARDIOLOGY:

atherosclerosis

coronary artery disease

heart disease

hyperlipidemia

peripheral artery disease

peripheral vascular disease

phlebitis

CHIROPRACTIC/PHYSICAL MEDICINE:

HIV-related chronic arthralgia

peripheral neuropathy

IMPORTANT NOTE: According to CDC, chronic pain is defined as pain having duration of at least three months. Chronic pain is considered a co-morbidity of HIV. This may also contribute to the depression with pain comorbidity complex (DPC). Treatment of acute pain is not covered.

COLORECTAL:

abnormal anal Pap smears
fistulas
hernias

COLORECTAL and ONCOLOGY:

anal cancers

DENTAL (ORAL HEALTH CARE):

giant aphthous ulcers

DENTAL (ORAL HEALTH CARE); and EAR, NOSE and THROAT (ENT)/OTOLARYNGOLGY:

human papillomavirus associated oral lesions

DENTAL (ORAL HEALTH CARE); EAR, NOSE and THROAT (ENT)/OTOLARYNGOLGY; and ONCOLOGY:

dental cancers
oral cancers

DERMATOLOGY:

dermatitis
eczema/seborrheic dermatitis
eosinophilic folliculitis
impetigo
Methicillin-resistant Staphylococcus aureus (MRSA)
molluscum contagiosum
photodermatitis
pruritus (as a symptom of undiagnosed xerosis, psoriasis, scabies, lymphoma, etc.)
psoriasis
skin conditions and symptoms, including skin appendages and oral mucosa
warts

DERMATOLOGY and GENITOURINARY (GU)/ GYNECOLOGY (GYN)/OBSTETRICS (OB):

tinea infections

DERMATOLOGY and INFECTIOUS DISEASES:

herpes simplex virus

DERMATOLOGY and ONCOLOGY:

Kaposi's sarcoma
skin cancers (squamous cell carcinoma, etc.)

DERMATOLOGY and PODIATRY:

onychomycosis

EAR, NOSE AND THROAT (ENT)/OTOLARYNGOLOGY:

chronic sinusitis
oral human papillomavirus
oral candidiasis

ENDOCRINOLOGY:

diabetes
hypogonadism

GASTROINTESTINAL:

colitis (syphilitic colitis--very rare)
diarrhea
esophageal candidiasis
nausea/vomiting

GENITOURINARY (GU)/ GYNECOLOGY (GYN)/OBSTETRICS (OB):

abnormal Pap smear
cervical human papillomavirus
erectile dysfunction*
hematuria (related to neoplasms)
pregnancy
scrotal candidiasis
vaginitis

GENITOURINARY (GU)/ GYNECOLOGY (GYN)/OBSTETRICS (OB) and ONCOLOGY:

gynecological cancers
prostate cancer

**IMPORTANT NOTE: the local Ryan White Part A/MAI Program will only pay for evaluation and diagnostics of erectile dysfunction; but the treatment of erectile dysfunction is not covered by the local Ryan White Part A/MAI Program.*

HEMATOLOGY:

Anemia
leukopenia
neutropenia
thrombocytopenia

HEMATOLOGY and ONCOLOGY:

polycythemia vera

INFECTIOUS DISEASE:

histoplasmosis
leishmaniasis
non-tuberculous mycobacterial infections
syphilis
varicella zoster infections
viral hepatitis (hepatitis B and C)

INFECTIOUS DISEASE and DERMATOLOGY:

Mpox

INFECTIOUS DISEASE and OPHTHAMOLOGY:

toxoplasmosis

INFECTIOUS DISEASE and PULMONOLOGY:

tuberculosis

MENTAL HEALTH SERVICES and PSYCHIATRY:

mental health disorder caused or exacerbated by HIV diagnosis or HIV treatment
mental health disorder/condition that significantly hinders a client's HIV treatment adherence

IMPORTANT NOTES

Under Mental Health Services, a mental health professional (PhD, EdD, PsyD, MA, MS, MSW, or M. Ed) will assess, diagnose, and treat mental illness under the mental health service category.

Under Psychiatry, a Psychiatrist will assess, diagnose, and treat mental illness in an outpatient/ambulatory health care setting.

NEPHROLOGY:

human immunodeficiency virus-associated nephropathy
renal failure (may be related to coronary artery disease induced by HIV or diabetes mellitus induced by HIV, etc.)

NEUROLOGY:

delirium
HIV-associated neurocognitive disorder (HAND)^{1,2}
HIV- related encephalopathy
neuropathy
neurosyphilis

¹ National Institute of Mental Health info: <https://www.nimh.nih.gov/about/organization/dar/developmental-and-clinical-neuroscience-of-hiv-prevention-and-treatment-branch/clinical-neuroscience-of-hiv-infection-program>

[NOTE: old NIMH web link not accessible. Additional link added below by OMB-GC/Ryan White Program]

² UCSF Weill Institute for Neurosciences:

https://memory.ucsf.edu/sites/memory.ucsf.edu/files/wysiwyg/UCSF_HIV%20Dementia_Providers_11-6-17.pdf

NUTRITION:

lipodystrophy
wasting
weight gain
weight loss

ONCOLOGY:

Cancers-may include but not limited to: breast, eye (e.g., squamous cell carcinoma of the eye, etc.), lymphoma, polycythemia vera, prostate

IMPORTANT NOTE: the local Ryan White Part A/MAI Program is restricted to evaluation, diagnostics, and treatment in an outpatient setting.

OPHTHALMOLOGY/OPTOMETRY:

Clients must also meet at least one of these criteria to receive ophthalmology/optometry treatment services:

- Client has a low CD4 count (at or less than 200 cells/mm³) *currently*
- Client has a comorbidity (e.g., diabetes, hypertension, STI, etc.)
- Client has a prior diagnosis of cytomegalovirus retinitis (CMV)
- Client has Immune Reconstitution Syndrome

Referrals to an optometrist or ophthalmologist for treatment must indicate a condition related to or exacerbated by HIV, comorbidities related to HIV, or complications of HIV treatment. Referrals for treatment must be generated by an ophthalmological specialist. Any one of these conditions listed below would apply as examples.

Manifestations due to opportunistic infections:

- | | |
|--|---|
| <ul style="list-style-type: none"> • acute retinal necrosis • bacterial retinitis • candida endophthalmitis | <ul style="list-style-type: none"> • cryptococcus chorioretinitis • cytomegalovirus retinitis • pneumocystis choroiditis |
|--|---|

Visual disturbances to rule out complication of HIV due to:

- | | |
|--|---|
| <ul style="list-style-type: none"> • cataracts • dry eyes (sicca) • glaucoma • intra-retinal hemorrhages • reactive arthritis | <ul style="list-style-type: none"> • trichomegaly or eyelash hypertrichosis (exaggerated growth of the eye lashes found in the later stages of the disease) • uveitis |
|--|---|

History of STI and complications of STI:

- herpes simplex virus
- herpes zoster-varicella visual changes
- syphilis

IMPORTANT NOTE: the local Ryan White Part A/MAI Program will only pay for evaluation, diagnostics and treatment for HIV-related eye problems/complications such as the examples listed above and will not pay for the filling of prescriptions for corrective lenses (e.g., [glasses or contact lenses for] astigmatism, myopia, hyperopia, [or presbyopia]).

[bracketed phrasing above was added by Miami-Dade County Ryan White Program Recipient for clarity.]

PODIATRY:

diabetic foot care

foot and ankle pain*

plantar fasciitis related to lipoatrophy and other known associated causes

**IMPORTANT NOTE: the local Ryan White Part A/MAI Program will only pay for evaluation, diagnosis, and treatment of foot and ankle pain for HIV related conditions or co-morbidities. Conditions such as hammer toes, bunions, and heel spurs may be covered if related to neuropathies. Sprains or fractures are not covered unless a direct connection to neuropathies is present.*

PULMONARY:

mycobacterium

pneumocystis pneumonia

recurrent pneumonia

**FY 2025-26 Carryover
Request ~ Pages 38-39~**

7	Background
	<p>The Committee reviewed carryover estimates for Part A (currently \$800,000) and FY 2025-26 (YR 35) priority rankings and allocations. The Committee moved to allocate 80% to Food Bank and 20% to Medical Transportation since these two services are underfunded and have seen substantial increases in utilization. <i>See page 38 of this report.</i></p>
	Motion
	<p>7. Motion to allocate FY 2025-26 (YR 35) Part A Carryover Funds according to the following percentage: 80% to Food Bank and 20% to Medical Transportation Services.</p>
8	Background
	<p>The Committee reviewed carryover estimates for MAI (currently \$1,500,000) and FY 2025-26 (YR 35) priority ranking and allocations. The Committee agreed that if MAI carryover is available, 80% should be allocated to Outpatient Ambulatory Health Services and 20% to Medical Case Management, the two largest services in MAI. <i>See page 39 of this report.</i></p>
	Motion
	<p>8. Motion to allocate FY 2025-26 (YR 35) MAI Carryover Funds, if available, according to the following percentage: 80% to Outpatient/Ambulatory Health Services and 20% to Medical Case Management.</p>

End of the Care and Treatment Committee Report.

MIAMI-DADE COUNTY - RYAN WHITE PART A
FY 2025-26 (YR 35) CARRYOVER ALLOCATION FUNDING REQUEST

YR 35 RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 35 ALLOCATIONS ²	CARRYOVER RECOMMENDATIONS (BY PERCENTAGE) ³
2	MEDICAL CASE MANAGEMENT	CORE	\$ 5,869,052	
3	OUTPATIENT/AMBULATORY HEALTH SRVS.	CORE	\$ 8,847,707	
4	ORAL HEALTH CARE	CORE	\$ 3,088,975	
5	AIDS PHARMACEUTICAL ASSISTANCE	CORE	\$ 88,255	
6	FOOD BANK	SUPPORT	\$ 529,539	80%
7	MENTAL HEALTH SERVICES	CORE	\$ 132,385	
8	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 44,128	
9	HEALTH INSURANCE SERVICES	CORE	\$ 595,700	
10	MEDICAL TRANSPORTATION	SUPPORT	\$ 154,449	20%
11	SUBSTANCE ABUSE RESIDENTIAL	SUPPORT	\$ 2,169,744	
13	OUTREACH SERVICES	SUPPORT	\$ 264,696	
14	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 88,253	
15	OTHER PROFESSIONAL SERVICES (LEGAL)	SUPPORT	\$ 154,449	
SUBTOTAL			\$ 22,027,332	\$ 800,000
	CLINICAL QUALITY MANAGEMENT		\$ 600,000	
	ADMINISTRATION (10%) ⁴		\$ 2,514,148	
GRAND TOTAL			\$ 25,141,480	\$ 800,000

YR 35 Partial Award ⁵(Breakdown by Funding Source)

Formula Funding	\$ 4,581,425
Supplemental Funding	\$0
MAI Funding	\$ 470,704
YR 35 Total 1st Partial Award	<u>\$ 5,052,129</u>

NOTES:

¹ YR 35 ranking order is based on the Partnership's Needs Assessment allocation for FY 2025 which includes non-funded services. Please see attached for the complete list of prioritized core medical and support services for this jurisdiction.

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$18,666,202 (85%); SUPPORT Services Total = \$3,361,130. (15%).

³ The Recipient is currently in the grant closeout process, and a finalized carryover amount is not yet available. The estimated amount of carryover is presented above. To assist with this process, we are requesting that percentages and service category allocations be approved during this meeting for application to the final carryover amount, which will be presented at the June 2025 Partnership meeting.

⁴ Administration includes Partnership (Planning Council) and Program Support Costs.

⁵ The Recipient has received a partial award since HRSA is operating under a Continuing Resolution through September 30, 2025. Final awards are anticipated after HRSA HAB receives the full FY 2025 appropriation for this program. On 4/22/25, the Recipient received notification of a second partial award of approximately [41% Formula (\$6,720,516) and 27% MAI (\$702,154)]. Once the final award is received, a reallocation action will be presented to allocate funds up to the final awarded amount.

MIAMI-DADE COUNTY RYAN WHITE PART A
FY 2025-26 (YR 35) MINORITY AIDS INITIATIVE (MAI) CARRYOVER FUNDING ALLOCATION

YR 35 RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 35 ALLOCATIONS ²	CARRYOVER RECOMMENDATIONS (BY PERCENTAGE) ³
1	MEDICAL CASE MANAGEMENT	CORE	\$ 903,920	20%
3	OUTPATIENT/AMBULATORY HEALTH SVS	CORE	\$ 1,362,753	80%
4	OUTREACH SERVICES	SUPPORT	\$ 39,816	
5	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 8,058	
6	MENTAL HEALTH SERVICES	CORE	\$ 18,960	
7	MEDICAL TRANSPORTATION	SUPPORT	\$ 7,628	
8	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 12,087	
	SUBTOTAL		\$ 2,353,222	\$ 1,500,000
	CLINICAL QUALITY MANAGEMENT		\$ 100,000	
	ADMINISTRATION (10%)		\$ 260,057	
	GRAND TOTAL		\$ 2,713,279	\$ 1,500,000

	YR 35 Partial Award ⁵(Breakdown by Funding Source)
Formula Funding	\$ 4,581,425
Supplemental Funding	\$0
MAI Funding	\$ 470,704
YR 35 Total 1st Partial Award	\$ 5,052,129

NOTES:

¹ YR 35 ranking order is based on the Partnership's Needs Assessment allocation for FY 2025 which includes non-funded services. Please see attached for the complete list of prioritized core medical and support services for this jurisdiction.

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$2,293,691 (97%); SUPPORT Services Total = \$59,531 (3%).

³ The Recipient is currently in the grant closeout process, and a finalized carryover amount is not yet available. The estimated amount of carryover is presented above. To assist with this process, we are requesting that percentages and service category allocations be approved during this meeting for application to the final carryover amount, which will be presented at the June 2025 Partnership meeting.

⁴ Administration includes Partnership (Planning Council) and Program Support Costs.

⁵ The Recipient has received a partial award since HRSA is operating under a Continuing Resolution through September 30, 2025. Final awards are anticipated after HRSA HAB receives the full FY 2025 appropriation for this program. On 4/22/25, the Recipient received notification of a second partial award of approximately [41% Formula (\$6,720,516) and 27% MAI (\$702,154)]. Once the final award is received, a reallocation action will be presented to allocate funds up to the final awarded amount.

Updated for: 05/08/2025

STRATEGIC PLANNING COMMITTEE

MARCH 10, 2025 AND APRIL 24, 2025

- Elected Stephanie Stonestreet as Chair and Angela Machado as Vice Chair.
- Heard updates on Integrated Planning.
- Reviewed 2024 Assessment of the Administrative Mechanism survey results and developed recommendations for process improvement.
- Finalized 2025 Assessment of the Administrative Mechanism surveys.

2025 PARTNERSHIP Assessment of the Administrative Mechanism ~ Pages 41-50 ~

9	Background
	<p>The Assessment of the Recipient Administrative Mechanism is a HRSA-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.</p> <p>The Committee reviewed all the 2024 questions and updated language for 2025 as needed.</p> <p>Once the survey is approved, every member of the Partnership will receive the survey link and is asked to complete the survey by May 30.</p> <p>Results will be shared with the Partnership at a future meeting.</p> <p><i>See pages 41-50 of this report for the draft survey.</i></p>
	Motion
	<p>9. Motion to approve the <i>Partnership</i> Assessment of the Recipient Administrative Mechanism as presented.</p>

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Fiscal Year 2024-2025

This survey refers to activities from March 1, 2024, through February 28, 2025.

All Miami-Dade HIV/AIDS Partnership members are asked to complete the survey.

The Recipient is the Miami-Dade County Office of Management and Budget-Grants Coordination.

Results will be distributed to all respondents and shared with the Strategic Planning Committee. You are welcome to attend Strategic Planning Committee meetings to review results and assist with process improvement.

Please complete no later than May 30, 2025.

Notes:

- Responses are tallied and reported without identifying information.
- Your responses will be saved if you need to complete the survey in more than one session.
- A separate survey will be distributed to Ryan White Program subrecipients addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.
- The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

Thank you!

* 1. Please enter your First and Last Name (Your name is required for tracking responses and will not be included in the final report.)

Name

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Reporting

March 1, 2024, through February 28, 2025

* 2. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Reporting

* 3. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Reporting

* 4.

The Top Line Summary is helpful for understanding funding which impacts the Ryan White Program.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Reporting

* 5. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Top Line Summary is helpful for understanding funding which impacts the Ryan White Program.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Reporting

March 1, 2024, through February 28, 2025

* 6.

I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Reporting

* 7. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Priority Setting and Resource Allocations

March 1, 2024, through February 28, 2025

* 8.

The Recipient followed the Partnership's recommendations for service priorities and resource allocations.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Priority Setting and Resource Allocations

* 9. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient followed the Partnership's recommendations for service priorities and resource allocations.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Priority Setting and Resource Allocations

March 1, 2024, through February 28, 2025

* 10. The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Priority Setting and Resource Allocations

* 11. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Sweeps / Reallocations

March 1, 2024, through February 28, 2025

* 12. The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process (changing the distribution of funds among service categories to balance underspending with increased funding requests).

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Sweeps / Reallocations

* 13. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process (changing the distribution of funds among service categories to balance underspending with increased funding requests).*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Resource Allocations (Demographics)

March 1, 2024, through February 28, 2025

* 14. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Resource Allocations (Demographics)

* 15. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Resource Allocations (Geographic Need)

March 1, 2024, through February 28, 2025

* 16. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Resource Allocations (Geographic Need)

* 17. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Administration

March 1, 2024, through February 28, 2025

* 18. The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership's Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Administration

19. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership's Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Administration

March 1, 2024, through February 28, 2025

* 20. The Recipient's staff was courteous and respectful.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Administration

* 21. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient's staff was courteous and respectful.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Administration

March 1, 2024, through February 28, 2025

* 22. Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

Administration

* 23. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.*

Partnership Member Assessment of the Recipient Administrative Mechanism Survey

24. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, and/or other matters.

STRATEGIC PLANNING COMMITTEE

2025 SUBRECIPIENT Assessment of the Administrative Mechanism ~ Shared Reference Copy at the Meeting ~

10	Background
	<p>The Committee reviewed all the 2024 questions and updated language for 2025 as needed.</p> <p>Once the survey is approved, every funded Ryan White Program subrecipient will receive the survey link and is asked to complete the survey by May 30.</p> <p>Results will be shared with the Partnership at a future meeting.</p> <p><i>See shared reference copy available at this meeting.</i></p>
	Motion
	<p>10. Motion to approve the <i>Subrecipient</i> Assessment of the Recipient Administrative Mechanism as presented.</p>

End of the Strategic Planning Committee Report.

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Fiscal Year 2024-2025

This survey refers to activities from March 1, 2024, through February 28, 2025.

All Ryan White Program Part A/MAI-funded subrecipients must complete the survey.

This survey link is specific to your organization.

More than one person can contribute responses. It is strongly recommended to complete the survey as a group, including input from medical case managers, MCM supervisors, contract managers, and billing managers when completing the survey. Topics include contract negotiation and execution, compliance, technical assistance, staff communication, and Provide Enterprise® Miami.

Results will be distributed to all respondents and shared with the Strategic Planning Committee. You are welcome to attend Strategic Planning Committee meetings to review results and assist with process improvement.

Please complete no later than May 30, 2025.

Notes:

- **The Recipient is the Miami-Dade County Office of Management and Budget-Grants Coordination.**
- **Responses are tallied and reported without identifying information.**
- **A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.**
- **The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.**

Thank you!

* 1. Please enter your Organization's Name

Organization

* 2. Primary Respondent: Please enter the First and Last Name and Title of the primary person completing this survey. (This is required for tracking responses and will not be included in the final report.)

You can include up to two additional people in the next section.

First and last name of
primary person
completing this survey

Title of primary person
completing this survey

* 3. Primary Respondent: How many years have you worked with the Ryan White Program?

- 0 to 3 years
- 4-9 years
- 10 years or more

4. OPTIONAL Second Respondent: Please enter the First and Last Name and Title of the second respondent completing the survey.

First and last name of second respondent completing survey

Title of second respondent completing survey

5. Second Respondent: How many years have you worked with the Ryan White Program?

- 0 to 3 years
- 4-9 years
- 10 years or more

6. OPTIONAL Third Respondent: Please enter the First and Last Name and Title of the third respondent completing the survey.

First and last name of third respondent completing survey

Title of third respondent completing survey

7. Third Respondent: How many years have you worked with the Ryan White Program?

- 0 to 3 years
- 4-9 years
- 10 years or more

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Negotiation

March 1, 2024, through February 28, 2025

* 8. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) conducted a fair contract negotiation process with our organization.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Negotiation

* 9. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) conducted a fair contract negotiation process with our organization.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Award Notification

March 1, 2024, through February 28, 2025

* 10. The Recipient sent award notifications/letters to our organization in a timely manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Award Notification

* 11. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient sent award notifications/letters to our organization in a timely manner.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

March 1, 2024, through February 28, 2025

* 12. The Recipient executed our organization's contract in a timely manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

* 13. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient executed our organization's contract in a timely manner.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

March 1, 2024, through February 28, 2025

* 14. Were there internal factors within your organization that led to delayed contract execution?

- Yes
- No
- N/A - Our contract was executed on time.

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

* 15. Please select up to three internal factors that led to delayed contract execution. You can also include other internal factors in the comment box.

- Difficulty obtaining the necessary paperwork.
- Difficulty obtaining the necessary signatures.
- Limited time due to other contract execution demands.
- Limited time due to program monitoring schedule.
- Delayed by Board of Directors process(es).
- Delayed by our internal document routing process(es).

Other internal factors

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

March 1, 2024, through February 28, 2025

* 16. Were there external factors with the Recipient that led to delays in contract execution?

- Yes
- No
- N/A - Our contract was executed on time.

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

* 17. Please select up to three external factors that led to delayed contract execution. You can also include other external factors in the comment box.

- Delayed by the lateness of the Notice of Award.
- Delayed due to a contract language revision.
- Delayed due to multiple contract language revisions.
- Delayed in obtaining approval for the allocated amounts assigned to our agency.
- Delayed by Recipient for unknown reasons.

Other external factors

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

March 1, 2024, through February 28, 2025

* 18. Did delays in contract execution cause service disruptions and/or organizational disruptions?

- Yes
- No
- N/A - Our contract was executed on time.

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Contract Execution

* 19. Please select up to three service disruptions and/or organizational disruptions resulting from delayed contract execution. You can also include additional feedback in the comment box.

- Delayed services to existing clients.
- Inability to expand services for existing clients.
- Inability to accommodate new clients.
- Delayed payroll.
- Unable to hire additional staff.
- Delayed billing (accounts payable).
- Interrupted cashflow.
- Unable to complete facilities upgrades with reserve funding.

Other service disruptions and/or organizational disruptions

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Reimbursements

March 1, 2024, through February 28, 2025

* 20. There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Reimbursements

* 21. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Utilization and Expenditures

March 1, 2024, through February 28, 2025

* 22. The Recipient contacted our organization to review utilization and expenditures that were not on target.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Utilization and Expenditures

* 23. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient contacted our organization to review utilization and expenditures that were not on target.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Utilization and Reimbursements

March 1, 2024, through February 28, 2025

* 24. The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Utilization and Reimbursements

* 25. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Payment of Invoices

March 1, 2024, through February 28, 2025

* 26. After contract execution, the Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Payment of Invoices

* 27. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *After contract execution, the Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Payment of Invoices

March 1, 2024, through February 28, 2025

* 28. The Recipient clearly explained any holds or disallowances on reimbursement requests.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Payment of Invoices

* 29. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient clearly explained any holds or disallowances on reimbursement requests.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

March 1, 2024, through February 28, 2025

* 30. The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

* 31. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

March 1, 2024, through February 28, 2025

* 32. Communication between the Recipient and our organization has been timely.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

* 33. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Communication between the Recipient and our organization has been timely.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

March 1, 2024, through February 28, 2025

* 34. Communication between the Recipient and our organization has been effective.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

* 35. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *Communication between the Recipient and our organization has been effective.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

March 1, 2024, through February 28, 2025

* 36. The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization's budget during the contract year.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

* 37. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization's budget during the contract year.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

March 1, 2024, through February 28, 2025

* 38. The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Communication

* 39. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Compliance

March 1, 2024, through February 28, 2025

* 40. When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Compliance

* 41. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Technical Assistance

March 1, 2024, through February 28, 2025

* 42. When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Technical Assistance

* 43. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Technical Assistance

March 1, 2024, through February 28, 2025

* 44. In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Technical Assistance

* 45. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Technical Assistance

March 1, 2024, through February 28, 2025

* 46. The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Technical Assistance

* 47. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Staff

March 1, 2024, through February 28, 2025

* 48. The Recipient's staff was courteous and respectful.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Staff

* 49. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Recipient's staff was courteous and respectful.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Staff

March 1, 2024, through February 28, 2025

* 50. Behavioral Science Research Corp. (BSR), the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Staff

* 51. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *BSR, the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

March 1, 2024, through February 28, 2025

* 52. The Groupware Technologies, LLC (GTL) Provide Enterprise® Miami (PE Miami) client data management system is reliable.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

* 53. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The Groupware Technologies, LLC (GTL) Provide Enterprise® Miami (PE Miami) client data management system is reliable.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

March 1, 2024, through February 28, 2025

* 54. The PE Miami client database system is easy to use.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable.

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

* 55. Please **explain your concern** and **suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system is easy to use.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

March 1, 2024, through February 28, 2025

* 56. The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

57. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

March 1, 2024, through February 28, 2025

* 58. The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Provide Enterprise® Miami

59. Please **explain your concern and suggest a solution** for a "Disagree" or "Strongly disagree" response to the statement: *The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.*

Subrecipient Assessment of the Recipient Administrative Mechanism Survey

Additional Comments - Optional

60. Please offer additional comments or suggestions regarding the Recipient, BSR, PE Miami, Groupware Technologies, and/or other matters.



 **MIAMI-DADE
HIV/AIDS PARTNERSHIP**

Monday, May 12, 2025

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

- | | | |
|-------------|--|----------------------------|
| I. | Call to Order | Harold McIntyre |
| II. | Introductions | All |
| III. | Housekeeping | Harold McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of March 4, 2025 | All |
| VII. | Reports | |
| A. | Membership | Staff |
| B. | Committee Reports on Action Items | |
| | ▪ Executive Committee (1 Motion) | Angela Machado |
| | - Staff Support FY 2025-26 Scope of Service | |
| | ▪ Care and Treatment Committee (7 Motions) | Dr. Diego Shmuels |
| | - Ryan White Program Service Descriptions | |
| | - Minimum Primary Medical Care Standards | |
| | - Letter of Medical Necessity for Dental Implants | |
| | - Provider Capacity Survey | |
| | - Allowable Medical Conditions List | |
| | - Fiscal Year 2025-26 Carryover Request | |
| | ▪ Strategic Planning Committee (2 Motions) | Angela Machado |
| | - Partnership Assessment of the Recipient Administrative Survey | |
| | - Subrecipient Assessment of the Recipient Administrative Survey | |
| | ▪ Community Coalition Roundtable and Housing Committee (No action items) | |
| C. | Grantee/Recipient Top Line Summaries | |
| | ▪ Ryan White Part A/MAI | Carla Valle-Schwenk |
| | ▪ Ryan White Part B | Karen Poblete |
| | ▪ General Revenue at SFAN | Angela Machado |
| | ▪ AIDS Drug Assistance Program (ADAP) | Dr. Javier Romero |
| | ▪ Housing Opportunities for Persons With AIDS (HOPWA) | No Report |
| D. | Approval of Reports (1 Motion) | All |
| VIII. | Standing Business | Harold McIntyre |
| | ▪ 2025 Officer Elections | |
| IX. | New Business | |
| | ▪ HIV Prevention in Miami-Dade County Updates | Kira Villamizar |
| | ▪ Ryan White Program Updates | Daniel T. Wall |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meetings | Harold McIntyre |
| | ▪ Report for Action! June Partnership Meeting Briefing via Microsoft Teams on Friday, May 30, 2025 | |
| | ▪ Partnership Meeting at the Miami-Dade County Main Library on Tuesday, June 3, 2025 | |
| XII. | Adjournment | Harold McIntyre |

Please mute or turn off all cellular devices.

(Revised May 9, 2025) For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

Follow Us: www.aidsnet.org | facebook.com/HIVPartnership | instagram.com/hiv_partnership



Grantee/Recipient Top Line Summary Reports

As of May 2, 2025

This report includes top line summaries of Grantee/Recipient monthly expenditure and utilization reports.

Complete reports are posted at <https://aidsnet.org/the-partnership#pshipreports1>. You are encouraged to review all reports prior to the meeting. All data are subject to review and editing.

For additional guidance on reading and understanding reports, staff is available to host the Get on Board! Training session on this topic. Contact mdcpartnership@behavioralscience.com to schedule a training.

Ryan White Program Part A /Minority AIDS Initiative (MAI)

Services through March 2025, as of April 28, 2025

Service utilization and expenditure data for FY 2024 are not complete.

Final amounts will be reported once the closeout process is complete for that grant year.

Ryan White Program Part A

- **Service Utilization (Number of Clients Served)**
 - 5,119 clients in March 2025
 - 5,119 clients Year-to-Date (YTD)
- **Top Three Services by Clients Served - February 2025**
 1. 4,220 clients – Medical Case Management, including treatment adherence (MCM)
 2. 1,072 clients – Outpatient/Ambulatory Health Services (OAHS)
 3. 688 clients – Oral Health Care
- **Expenditures (Resource Allocations)**
 - \$21,607,731.37 in direct services (96%). Approx. 10% increase since last month's report.
 - \$23,922,611.95 in total grant expenditures (93%). Approx. 9% increase since last month's report.
- **Top Three Services by Expenditures (Including Carryover Funds)**
 1. \$7,670,612.00 – OAHS
 2. \$5,826,068.45 – MCM
 3. \$3,975,334.00 – Oral Health Care

Minority AIDS Initiative (MAI)

- **Service Utilization (Number of Clients Served)**
 - 673 clients in March 2025
 - 673 clients Year-to-Date (YTD)
- **Top Three Services by Clients Served - February 2025**
 1. 647 clients – MCM
 2. 69 clients – OAHS
 3. 22 clients – Medical Transportation
- **Expenditures (Resource Allocations)**
 - \$1,785,470.06 in direct services (63%). Approx. 6% increase since last month's report.
 - \$2,039,287.47 in total grant expenditures (50%). Approx. 6% increase since last month's report.

▪ **Top Three Services by Expenditures (Including Carryover Funds)**

1. \$363,727.84 – OAHS
2. \$347,707.30 – MCM
3. \$23,226.00 – Outreach

Program Notes

- The County is continuing to monitor the impact of recent federal Executive Orders and court orders and will notify the Miami-Dade HIV/AIDS Partnership, subrecipients, the HIV community, and other stakeholders of any related impacts on the Ryan White Program, once confirmed by our funder.
- The County’s message continues to be: “Please note that Miami-Dade County is closely monitoring this situation. Until we have further confirmed information on how or if these changes will affect the Ryan White Program, please continue to provide client services as usual. Remind clients of the importance of treatment adherence. Encourage the use of telehealth and medication delivery for clients who don’t want to (or can’t) come into the clinic or office.”
- Pending FY 2024 reimbursement requests that have been received and are in the payment review process currently total: \$440,864.56 for Part A; and \$16,590.00 for MAI.
- Only partial awards for FY 2025 have been received. No date has been provided by HRSA for issuing the final Notice of Award. The FY 2025 expenditure report will be provided once the final Notice of Award is received and contracts are executed.

General Revenue at SFAN

February 2025 and March 2025, as of May 1, 2025

February 2025

▪ **Top Three Services by Clients Served**

1. 244 clients – Non-Medical Case Management
2. 192 clients – Ambulatory Outpatient Care
3. 170 clients – Transportation

1. **Top Three Services by Expenditures** \$59,800.00 – Residential Care-Adult
2. \$45,374.01 – Non-Medical Case Management
3. \$40,293.40 – Nursing Home Care

▪ **February Program Notes**

- Served 753 unduplicated clients for a total of \$299,601.27:
 - 28 clients were referred for Mental Health services;
 - 26 clients received assistance with medications under Pharmaceuticals; and
 - Five (5) clients are receiving Nursing Home Care.

March 2025

▪ **Top Three Services by Clients Served**

1. 256 clients – Non-Medical Case Management
2. 545 clients – Ambulatory Outpatient Care
3. 1,101 clients – Medical Case Management

▪ **Top Three Services by Expenditures**

1. \$209,376.94 – Ambulatory Outpatient Care
2. \$217,597.28 – Medical Case Management
3. \$131,749.32 – Substance Abuse Residential

▪ **March Program Notes**

- Served 2,347 unduplicated clients for a total of \$ 831,000.00:
 - 86 food vouchers were distributed to clients; and
 - 221 clients received medical transportation between bus passes and Lyft.
- Temporary shelter assistance at the Salvation Army continues. Occupancy is full based on GR-contracted beds.

AIDS Drug Assistance Program (ADAP)

March 2025 and Fiscal Year End, as of April 7, 2025

March 2025

▪ **Enrollments By Type**

- 69 New enrollments
- 892 Re-enrollments
- 7,645 Clients served

▪ **Pharmacy (Rx)**

- \$661,101.68 – Pharmacy expenditures
- 1,377 Prescriptions dispensed
- 418 Clients served

▪ **Affordable Care Act (ACA)**

- \$5,165,061.83 – ACA payments
- 2,976 Premiums paid
- \$1,735.57 – Average cost per premium

▪ **Program Notes**

- Benefit levels, Cabenuva® usage, Medicare- and ACA-related updates, and direct dispense access details are included in the complete report

Fiscal Year Ending March 31, 2025

▪ **Enrollments By Type**

- 894 New enrollments
- 6,666 Re-enrollments
- 8,569 Clients served

▪ **Pharmacy (Rx)**

- \$14,719,864.11 – Pharmacy expenditures
- 28,276 Prescriptions dispensed
- 8,435 Clients served

▪ **Affordable Care Act (ACA)**

- \$57,729,745.85 – ACA payments
- 34,201 Premiums paid
- \$1,687.95 – Average cost per premium

Ryan White Program Part B

Report pending.

RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)

PART A

**EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR34
FORMULA AND SUPPLEMENTAL FUNDING**

Per Resolution #s: R-1162-21, R-246-20, R-247-20 & R-817-19

This report includes YTD paid reimbursements for FY 2024 Part A service months up to February 2025, as of 4/28/2025. This report reflects reimbursement requests that were due by 3/31/2025 (final invoice due date), and have been paid thus far. Pending Part A reimbursement requests that have been received and are in the review process currently total \$440,864.56. The Recipient is still in the grant closeout process. Final expenditures for FY 2024 Part A will be provided after the grant closeout process is complete.

Project #: BURW3403	AWARD AMOUNTS	ACTIVITIES	
Grant Award Amount Formula	16,389,150.00	FORMULA	
Grant Award Amount FY22 Formula	2,353.00	PY_FORMULA	
Grant Award Amount Supplemental	6,799,165.00	SUPPLEMENTAL	FY 2024 Award
Grant Award Amount FY22 Supplemental	1,620,086.00	PY_SUPPLEMENTAL	\$24,810,754
Carryover Award of FY23 Formula Funds	795,210.00	CARRYOVER	
Total Award	\$ 25,605,964.00		

Priority Order

CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER			
DIRECT SERVICES:			
	Allocations	Carryover (C/O)	Allocations
Core Medical Services			
8 AIDS Pharmaceutical Assistance	7,679.00		
6 Health Insurance Services	328,454.00		
1 Medical Case Management	6,063,727.00		
3 Mental Health Therapy/Counseling	69,501.00		
4 Oral Health Care	4,082,857.00		
2 Outpatient/Ambulatory Health Svcs	8,020,778.00		
9 Substance Abuse - Outpatient	9,441.00		
CORE Services Totals:		18,582,437.00	

	Allocations	Carryover	Allocations
Support Services			
12 Emergency Financial Assistance	0.00		
5 Food Bank	972,532.00	795,210.00	
13 Medical Transportation	253,654.00		
15 Other Professional Services	40,274.00		
14 Outreach Services	149,032.00		
7 Substance Abuse - Residential	1,731,750.00		
SUPPORT Services Totals:		3,147,242.00	795,210.00
FY 2024 Award (not including C/O)		21,729,679.00	

DIRECT SERVICES TOTAL: \$ 22,524,889.00

Total Core Allocation 18,582,437.00
 Target at least 80% core service allocation 17,383,743.20
Current Difference (Short) / Over \$ 1,198,693.80

Recipient Admin. (GC, GTL, BSR Staff) \$ 2,477,019.00

Quality Management \$ 604,056.00 3,081,075.00

(+) Unobligated Funds / (-) Over Obligated:
 Unobligated Funds (Formula & Supp) \$ -
 Unobligated Funds (Carry Over) \$ - \$ - 25,605,964.00

Core medical % against Total Direct Service Allocation (Not including C/O):
 Cannot be under 75% 85.52% Within Limit

Quality Management % of Total Award (Not including C/O):
 Cannot be over 5% 2.43% Within Limit

OMB-GC Administrative % of Total Award (Cannot include C/O):
 Cannot be over 10% 9.98% Within Limit

CURRENT CONTRACT EXPENDITURES

DIRECT SERVICES:			
Account	Core Medical Services	Expenditures	Carryover (C/O)
5606970000	AIDS Pharmaceutical Assistance	1,691.22	
5606920000	Health Insurance Services	328,123.61	
5606870000	Medical Case Management	5,826,068.45	
5606860000	Mental Health Therapy/Counseling	53,527.50	
5606900000	Oral Health Care	3,975,334.00	
5606610000	Outpatient/Ambulatory Health Svcs	7,670,612.00	
5606910000	Substance Abuse - Outpatient	1,440.00	
CORE Services Totals:		17,856,796.78	

Account	Support Services	Expenditures	Carryover	Expenditures
5606940000	Emergency Financial Assistance	0.00		
5606980000	Food Bank	972,260.45	795,210.00	1,767,470.45
5606460000	Medical Transportation	205,943.46		
5606890000	Other Professional Services	34,290.00		
5606950000	Outreach Services	103,480.68		
5606930000	Substance Abuse - Residential	1,639,750.00		
SUPPORT Services Totals:		2,955,724.59	795,210.00	
FY 2024 Award (not including C/O)		20,812,521.37		

TOTAL EXPENDITURES DIRECT SVCS & % : \$ 21,607,731.37 95.93%

Formula Expenditure % 94.90%

5606710000 **Recipient Administration 1,710,824.58**

5606880000 **Quality Management 604,056.00 2,314,880.58**

Grant Unexpended Balance FY 2023 Award 1,683,352.05 Carryover - 1,683,352.05

Total Grant Expenditures & % \$ 23,922,611.95 93.43%

Core medical % against Total Direct Service Expenditures (Not including C/O):
 Cannot be under 75% 85.80% Within Limit

Quality Management % of Total Award (Not including C/O):
 Cannot be over 5% 2.43% Within Limit

OMB-GC Administrative % of Total Award (Cannot include C/O):
 Cannot be over 10% 6.90% Within Limit

RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)
EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR34
MINORITY AIDS INITIATIVE (MAI) FUNDING
Per Resolution #s: R-1162-21, R-246-20, R-247-20 & R-817-19

This report includes YTD paid reimbursements for FY 2024 MAI service months up to February 2025, as of 4/28/2025. This report reflects reimbursement requests that were due by 3/31/2025 (final invoice due date), and have been paid thus far. Pending MAI reimbursement requests that have been received and are in the review process currently total \$16,590.00. The Recipient is still in the grant closeout process. Final expenditures for FY 2024 MAI will be provided after the grant closeout process is complete.

PROJECT #: BURW3403	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount MAI	2,600,572.00	MAI
Carryover Award of FY'23 MAI Funds	1,474,770.00	MAI_CARRYOVER
Total Award	\$ 4,075,342.00	

Priority Order	CONTRACT ALLOCATIONS		
	Allocations	Carryover (C/O) Allocations	
DIRECT SERVICES:			
Core Medical Services			
	AIDS Pharmaceutical Assistance		
	Health Insurance Services		
1	Medical Case Management	350,102.00	661,318.00
3	Mental Health Therapy/Counseling	18,960.00	
	Oral Health Care		
2	Outpatient/Ambulatory Health Svcs	1,024,748.00	712,385.00
6	Substance Abuse - Outpatient	8,058.00	
CORE Services Totals: 1,401,868.00 1,373,703.00			
Support Services			
	Emergency Financial Assistance	0.00	
	Food Bank		
13	Medical Transportation	7,628.00	8,300.00
	Other Professional Services		
7	Outreach Services	39,816.00	
	Substance Abuse - Residential		
SUPPORT Services Totals: 47,444.00 8,300.00			
FY 2024 Award (not including C/O) 1,449,312.00			
FY 2024 Carryover Award 1,382,003.00			
DIRECT SERVICES TOTAL: \$ 2,831,315.00			

Total Core Allocation	1,401,868.00
Target at least 80% core service allocation	1,166,089.60
Current Difference (Short) / Over	\$ 235,778.40
Recipient Admin. (OMB-GC)	\$ 260,057.00
Quality Management	\$ 100,000.00
(+) Unobligated Funds / (-) Over Obligated:	
Unobligated Funds (MAI)	\$ 791,203.00
Unobligated Funds (Carry Over)	\$ 92,767.00

Core medical % against Total Direct Service Allocation (Not including C/O):	96.73%	Within Limit
Cannot be under 75%		
Quality Management % of Total Award (Not including C/O):	3.85%	Within Limit
Cannot be over 5%		
OMB-GC Administrative % of Total Award (Cannot include C/O):	10.00%	Within Limit
Cannot be over 10%		

CURRENT CONTRACT EXPENDITURES			
Account	Core Medical Services	Expenditures	Carryover (C/O)
			Expenditures
DIRECT SERVICES:			
Core Medical Services			
5606970000	AIDS Pharmaceutical Assistance		
5606920000	Health Insurance Services		
5606870000	Medical Case Management	347,707.30	462,162.90
5606860000	Mental Health Therapy/Counseling	2,990.00	
5606900000	Oral Health Care		
5606610000	Outpatient/Ambulatory Health Svcs	363,727.84	572,822.49
5606910000	Substance Abuse - Outpatient	120.00	
CORE Services Totals: 714,545.14 1,034,985.39			
Support Services			
5606940000	Emergency Financial Assistance	0.00	
5606980000	Food Bank		
5606460000	Medical Transportation	6,881.69	5,831.84
5606890000	Other Professional Services		
5606950000	Outreach Services	23,226.00	
5606930000	Substance Abuse - Residential		
SUPPORT Services Totals: 30,107.69 5,831.84			
FY 2024 Award (not including C/O) 744,652.83			
TOTAL EXPENDITURES DIRECT SVCS & %: \$ 1,785,470.06 63.06%			

5606710000	Recipient Administration	153,817.41	
5606880000	Quality Management	100,000.00	253,817.41
Grant Unexpended Balance			
	FY 2024 Award	1,602,101.76	439,784.61
			2,041,886.37
Total Grant Expenditures & % (Including C/O): \$ 2,039,287.47 50.04%			

Core medical % against Total Direct Service Expenditures (Not including C/O):	95.21%	Within Limit
Cannot be under 75%		
Quality Management % of Total Award (Not including C/O):	3.85%	Within Limit
Cannot be over 5%		
OMB-GC Administrative % of Total Award (Cannot include C/O):	5.91%	Within Limit
Cannot be over 10%		

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY
FOR THE PERIOD OF:

March 2025

FUNDING SOURCE(S) INCLUDED:

Ryan White Part A
Ryan White MAI

SERVICE CATEGORIES

Core Medical Services

AIDS Pharmaceutical Assistance (LPAP/CPAP)
Health Insurance Premium and Cost Sharing Assistance
Medical Case Management
Mental Health Services
Oral Health Care
Outpatient Ambulatory Health Services

Support Services

Food Bank/Home Delivered Meals
Medical Transportation
Other Professional Services
Outreach Services
Substance Abuse Services (residential)

	Service Units		Unduplicated Client Count	
	Monthly	Year-to-date	Monthly	Year-to-date
	5	5	4	4
	70	70	68	68
	9,387	9,387	4,651	4,651
	40	40	21	21
	976	976	688	688
	1,696	1,696	1,133	1,133
	1,020	1,020	395	395
	507	507	259	259
	11	11	12	12
	24	24	20	20
	641	641	29	29
TOTALS:	14,377	14,377		

Total unduplicated clients (month):

5,449

Total unduplicated clients (YTD):

5,449

See Service
Unit Definitions
on pg. 4

**RYAN WHITE PART A PROGRAM
MIAMI-DADE COUNTY EMA**

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

March 2025

FUNDING SOURCE(S) INCLUDED:

Ryan White Part A

SERVICE CATEGORIES

Core Medical Services

AIDS Pharmaceutical Assistance (LPAP/CPAP)

Health Insurance Premium and Cost Sharing Assistance

Medical Case Management

Mental Health Services

Oral Health Care

Outpatient Ambulatory Health Services

Support Services

Food Bank/Home Delivered Meals

Medical Transportation

Other Professional Services

Outreach Services

Substance Abuse Services (residential)

	Service Units		Unduplicated Client Count	
	<u>Monthly</u>	<u>Year-to-date</u>	<u>Monthly</u>	<u>Year-to-date</u>
	5	5	4	4
	70	70	68	68
	8,068	8,068	4,220	4,220
	40	40	21	21
	976	976	688	688
	1,592	1,592	1,072	1,072
	1,020	1,020	395	395
	482	482	237	237
	11	11	12	12
	23	23	19	19
	641	641	29	29
TOTALS:	12,928	12,928		
Total unduplicated clients (month):	<u>5,119</u>			
Total unduplicated clients (YTD):	<u>5,119</u>			

**RYAN WHITE PART A PROGRAM
MIAMI-DADE COUNTY EMA**

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

March 2025

FUNDING SOURCE(S) INCLUDED:

Ryan White MAI

SERVICE CATEGORIES

Core Medical Services

Medical Case Management

Outpatient Ambulatory Health Services

Support Services

Medical Transportation

Outreach Services

	Service Units		Unduplicated Client Count	
	Monthly	Year-to-date	Monthly	Year-to-date
	1,319	1,319	647	647
	104	104	69	69
	25	25	22	22
	1	1	1	1
TOTALS:	1,449	1,449		
Total unduplicated clients (month):	673			
Total unduplicated clients (YTD):	673			

Miami-Dade County Ryan White Part A/MAI Program

Service Unit Definitions

Service Categories	Service Unit Definition
Core Medical Services	
AIDS Pharmaceutical Assistance (Local Pharmaceutical Assistance Program; LPAP)	1 filled prescription
Health Insurance Premium & Cost Sharing Assistance	1 health insurance payment (copayment or deductible)
Medical Case Management (MCM; Incl. Treatment Adherence)	1 MCM encounter
Mental Health Services	1 individual or group encounter
Oral Health Care	1 oral health care visit
Outpatient/Ambulatory Health Services	1 medical visit
Substance Abuse Outpatient Care	1 individual or group encounter
Support Services	
Emergency Financial Assistance (limited access)	1 filled prescription
Food Bank	1 bag of groceries
Medical Transportation	1 medical transportation voucher or one-way rideshare trip
Other Professional Services (Legal Assistance & Permanency Planning)	1 hour of legal assistance
Outreach Services	1 individual encounter
Substance Abuse Services-Residential	1 day of residential substance abuse services

NOTE: MAI-funded services are limited to minority clients from priority subpopulations or emerging need subpopulations.

During the month of February we provided services to a total of 753 unduplicated clients, 28 clients were referred for Mental Health services, 26 clients received assistance with medications under Pharmaceuticals and 5 clients are receiving Nursing Home Care

General Revenue July 2024 - June 2025
HIV/AIDS Demographic Data for PHT/SFAN

	February 25			Year To Date Data		
	Unduplicated			Total Dollar Amt. YTD	Budget as of	
	Client Count	Units	Dollar Amt.		2-1-25	YTD Units
Ambulatory - Outpatient Care	192	301	35,108.47	452,490.22	1,644,600.00	2,157
Drug Pharmaceuticals	26	61	21,352.45	162,802.22	288,900.00	304
Early Intervention Services					20,206	
Oral Health			-	3,573.00	33,000.00	3
Home & Community Base Services	-	-	-	4,166.71	12,000.00	49
Home Health Care				51,636.83	160,000.00	307
Mental Health Services	28	38	3,754.98	55,391.81	120,000.00	464
Nutrition Counseling	-	-	-	5,177.42	20,000.00	34
Medical Case Management	22	34	38,034.63	875,571.43	1,692,262.00	8,780
Sustance Abuse Services	-	-	-	27,288.53	57,500.00	1,523
Food Bank/Home Delivered Meals	5	20	550.00	6,900.00	50,000.00	379
Non-Medical Case Management	244	249	45,374.01	307,568.84	630,735.00	1,164
Other Support Services / Emergency Fin. Assistance	3	3	9,152.56	59,152.78	122,000.00	23
Psychosocial Support Services	-	-	-	41,579.56	55,000.00	3,316
Transportation	170	175	9,309.25	35,029.28	82,750.00	676
Referral for Health Care / Supportive Services	39	145	36,871.52	294,929.30	420,820.00	1,222
Substance Abuse Residential	-	-	-	124,681.34	316,955.00	458
Residential Care - Adult	19	1,196	59,800.00	171,595.93	237,250.00	2,392
Nursing Home Care	5	140	40,293.40	372,024.23	436,785.00	1,345
Hospital Services						
	753	2,362	299,601.27	3,051,559.43	6,400,763.00	24,596

During this month of March we served a total of 2347 unduplicated clients for a total of \$831,000. We provided 86 Food voucher to clients, 221 clients with medical transportation between bus passes and Lyft. We continue providing temporary shelter at the Salvation Army with full occupancy based on our contracted beds

General Revenue July 2024 - June 2025
HIV/AIDS Demographic Data for PHT/SFAN

	March 25			Year To Date Data		
	Unduplicated			Budget as of		
	Client Count	Units	Dollar Amt.	Total Dollar Amt. YTD	2-1-25 Annual Budget	YTD Units
Ambulatory - Outpatient Care	545	1,168	209,376.94	661,867.16	1,644,600.00	3,325
Drug Pharmaceuticals	9	15	14,332.74	177,134.96	288,900.00	319
Early Intervention Services					20,206	
Oral Health			-	3,573.00	33,000.00	3
Home & Community Base Services	-	-	-	4,166.71	12,000.00	49
Home Health Care				51,636.83	160,000.00	307
Mental Health Services	42	60	16,298.76	71,690.57	120,000.00	524
Nutrition Counseling	2	2	314.54	5,491.96	20,000.00	36
Medical Case Management	1,101	2,232	217,597.28	1,093,168.71	1,692,262.00	11,012
Sustance Abuse Services	6	936	17,058.24	44,346.77	57,500.00	2,459
Food Bank/Home Delivered Meals	86	356	9,810.00	16,710.00	50,000.00	735
Non-Medical Case Management	256	259	65,537.50	373,107.34	630,735.00	1,423
Other Support Services / Emergency Fin. Assistance	2	2	5,031.36	64,184.06	122,000.00	25
Psychosocial Support Services	14	400	5,420.32	46,999.88	55,000.00	3,716
Transportation	221	381	19,230.43	54,259.71	82,750.00	1,057
Referral for Health Care / Supportive Services	35	149	36,461.99	331,391.29	420,820.00	1,371
Substance Abuse Residential	10	484	131,749.32	256,430.66	316,955.00	942
Residential Care - Adult	13	767	38,350.00	209,945.03	237,250.00	3,159
Nursing Home Care	5	155	44,610.55	416,634.78	436,785.00	1,500
Hospital Services						
	2,347	7,366	831,179.97	3,882,739.42	6,400,763.00	31,962

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Vision: To be the Healthiest State in the Nation

Ron DeSantis
Governor

Joseph A. Ladapo, M.D., Ph.D.
State Surgeon General

APRIL 7, 2025

ADAP MIAMI-DADE / SUMMARY REPORT [^] – MARCH 2025

UTILIZATION & EXPENDITURES

MONTH	1 ST ENROLLMENTS	RE-ENROLLMENTS	CLIENTS ^{^^}	CHD PHARMACY \$	RXS	PATIENTS	RX/PT	PAYMENTS	#PREMIUMS	~\$/ PREMIUM
APR-24	93	763	7,182	\$1,299,197.75	1,574	759	2.1	\$4,760,132.82	2,869	\$1,659.16
MAY-24	99	660	7,358	\$1,348,852.85	2,632	781	3.4	\$4,661,276.34	2,804	\$1,662.37
JUN-24	75	305	7,365	\$1,224,156.67	2,319	672	3.5	\$4,735,158.01	2,855	\$1,658.55
JUL-24	86	268	7,414	\$1,281,998.16	2,551	762	3.3	\$4,743,763.59	2,867	\$1,654.61
AUG-24	72	199	7,495	\$1,297,441.51	2,592	744	3.5	\$4,715,538.90	2,854	\$1,652.26
SEP-24	47	211	7,373	\$1,328,957.85	2,666	760	3.5	\$4,696,503.85	2,856	\$1,644.43
OCT-24	70	384	7,414	\$1,268,167.89	2,617	713	3.7	\$4,678,577.74	2,838	\$1,648.55
NOV-24	66	527	7,593	\$1,089,868.82	2,184	635	3.4	\$4,605,650.34	2,797	\$1,646.64
DEC-24	61	835	7,688	\$1,435,602.25	2,900	786	3.7	\$4,569,896.77	2,778	\$1,645.03
JAN-25	99	781	7,659	\$1,327,091.08	2,637	749	3.5	\$5,203,613.10	2,975	\$1,749.11
FEB-25	55	841	7,599	\$1,157,427.65	2,334	656	3.6	\$5,194,572.56	2,732	\$1,901.38
MAR-25	69	892	7,645	\$ 661,101.68	1,377	418	3.3	\$5,165,061.83	2,976	\$1,735.57
FY24/25	894	6,666	8,569	\$14,719,864.11	28,276	8,435	3.4	\$57,729,745.85	34,201	\$1,687.95

PROGRAM UPDATE

- *04/07/25: BENEFIT LEVEL [^] 8,569 DIRECT DISPENSE 57 % 4864 - PREMIUM PLUS 43 % 3705 – [92 % W FLAGLER & 8 % WP]
- *04/07/25: CABENUVA [®] 223 DIRECT DISPENSE 58 % 130 - PREMIUM PLUS 42 % 93
- *04/07/25: MEDICARE ELIGIBLE [^] 12 UNDER REVIEW THIS MONTH. – 35 CLIENTS WITHIN 7-MONTH WINDOW AROUND 65TH BIRTHDAY THIS MONTH.
- *04/07/25: MEDICARE 250 OPEN ENROLLMENT. ENDED DECEMBER 7TH. CHANGES TO MEDICARE PLANS.
- *04/07/25: ACA-MP [^] 2,901 APPROVED PLANS FOR 2025 [62; 5 PLANS AVAILABLE TO 2024 CLIENTS]. ENDED JANUARY 15TH.

DATE: 02/03/25. - SOURCE: PROVIDE ENTERPRISE & PHARMACY SYSTEMS. - [^] ALL DATA SUBJECT TO REVIEW & EDITING. ^{^^} OPEN + ACTIVE PTS. - NOTE: EXPENDITURES NOT INCLUDED: UNINSURED CLIENTS FROM WP & PBM PHARMACIES.

DIRECT DISPENSE ACCESS

CURRENT ONGOING CHD PHARMACY SERVICES		
1	FDOH CHD PHARMACY @ FLAGLER STREET	ON SITE – 90 DAYS
2	FDOH CHD PHARMACY @ FLAGLER STREET	MAIL SERVICE
3	FDOH ADAP PROGRAM @ WEST PERRINE	CVS SPECIALTY MAIL ORDER

ADDITIONAL PHARMACIES – PRIME THERAPEUTICS PBM MIAMI-DADE – 03/01/25		
AIDS HEALTHCARE FOUNDATION	COMMUNITY HEALTH OF SF - CHI	WALGREENS
BORINQUEN HEALTHCARE CTR	CVS SPECIALTY MAIL ORDER	FRESCO Y MÁS
MIAMI BEACH COMMUNITY HC	NAVARRO SPECIALTY PHARMACY	PHARMCO RX

NEW: CARE RESOURCE PHARMACY, LARKIN HOSPITAL COMMUNITY PHARMACY

PHARMACY SELECTION IS THE CLIENT'S CHOICE. STAFF MEMBERS FROM ADAP MIAMI ASSIST CLIENTS WITH THEIR PHARMACY SELECTION PROCESS.

CONTACT: WWW.ADAPMIAMI.COM / ADAP.FLDOHMDC@FLHEALTH.GOV





 **MIAMI-DADE**
HIV/AIDS PARTNERSHIP

Monday, May 12, 2025

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

- | | | |
|-------------|--|---------------------|
| I. | Call to Order | Harold McIntyre |
| II. | Introductions | All |
| III. | Housekeeping | Harold McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of March 4, 2025 | All |
| VII. | Reports | |
| A. | Membership | Staff |
| B. | Committee Reports on Action Items | |
| | ▪ Executive Committee (1 Motion) | Angela Machado |
| | - Staff Support FY 2025-26 Scope of Service | |
| | ▪ Care and Treatment Committee (7 Motions) | Dr. Diego Shmuels |
| | - Ryan White Program Service Descriptions | |
| | - Minimum Primary Medical Care Standards | |
| | - Letter of Medical Necessity for Dental Implants | |
| | - Provider Capacity Survey | |
| | - Allowable Medical Conditions List | |
| | - Fiscal Year 2025-26 Carryover Request | |
| | ▪ Strategic Planning Committee (2 Motions) | Angela Machado |
| | - Partnership Assessment of the Recipient Administrative Survey | |
| | - Subrecipient Assessment of the Recipient Administrative Survey | |
| | ▪ Community Coalition Roundtable and Housing Committee (No action items) | |
| C. | Grantee/Recipient Top Line Summaries | |
| | ▪ Ryan White Part A/MAI | Carla Valle-Schwenk |
| | ▪ Ryan White Part B | Karen Poblete |
| | ▪ General Revenue at SFAN | Angela Machado |
| | ▪ AIDS Drug Assistance Program (ADAP) | Dr. Javier Romero |
| | ▪ Housing Opportunities for Persons With AIDS (HOPWA) | No Report |
| | D. Approval of Reports (1 Motion) | All |
| VIII. | Standing Business | Harold McIntyre |
| | ▪ 2025 Officer Elections | |
| IX. | New Business | |
| | ▪ HIV Prevention in Miami-Dade County Updates | Kira Villamizar |
| | ▪ Ryan White Program Updates | Daniel T. Wall |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meetings | Harold McIntyre |
| | ▪ Report for Action! June Partnership Meeting Briefing via Microsoft Teams on Friday, May 30, 2025 | |
| | ▪ Partnership Meeting at the Miami-Dade County Main Library on Tuesday, June 3, 2025 | |
| XII. | Adjournment | Harold McIntyre |

Please mute or turn off all cellular devices.

(Revised May 9, 2025) For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

Follow Us: www.aidsnet.org | facebook.com/HIVPartnership | instagram.com/hiv_partnership

COMMUNITY COALITION ROUNDTABLE
MARCH 28, 2025 AND APRIL 28, 2025

- Elected Joanna Robinosn as Chair and Luigi Ferre as Vice Chair.
- Reviewed vacancies and discussed strategies for targeted recruitment.
- Requested information on funding for new recruitment strategies and supporting materials.
- Participated in phone banking to contact RWP clients.
- Continued review of RWP Service Descriptions as part of ongoing training to better understand the Ryan White Program.
- Worked on a design of a new Partnership logo.
- Considered alternate language for the Partnership’s Vision Statement.
- Reviewed Ryan White Program expenditure and utilization reports.

HOUSING COMMITTEE
MARCH 20, 2025 AND APRIL 17, 2025

- Worked on a draft of the invitation letter to housing stakeholders for the Housing Stakeholders meeting.
- Developed a draft agenda for the Housing Stakeholders Meeting.

PREVENTION COMMITTEE

The Prevention Committee has not met since the last Partnership meeting.

SAVE THE DATES!

- Report for Action! June Partnership Meeting Briefing via Microsoft Teams on Friday, May 30, 2025
- Partnership Meeting at the Miami-Dade County Main Library on Tuesday, June 3, 2025

APPROVAL OF REPORTS *1 MOTION*

This motion should be put forward following Grantee/Recipient Top Line Summaries.

Approval of Reports	
11	Motion
	11. Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.



 **MIAMI-DADE**
HIV/AIDS PARTNERSHIP

Monday, May 12, 2025

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

- | | | |
|-------|--|---------------------|
| I. | Call to Order | Harold McIntyre |
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| | - Letter of Medical Necessity for Dental Implants | |
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| | - Allowable Medical Conditions List | |
| | - Fiscal Year 2025-26 Carryover Request | |
| | ▪ Strategic Planning Committee (2 Motions) | Angela Machado |
| | - Partnership Assessment of the Recipient Administrative Survey | |
| | - Subrecipient Assessment of the Recipient Administrative Survey | |
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| | C. Grantee/Recipient Top Line Summaries | |
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 **MIAMI-DADE**
HIV/AIDS PARTNERSHIP

Monday, May 12, 2025

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

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| I. | Call to Order | Harold McIntyre |
| II. | Introductions | All |
| III. | Housekeeping | Harold McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of March 4, 2025 | All |
| VII. | Reports | |
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| | B. Committee Reports on Action Items | |
| | ▪ Executive Committee (1 Motion) | Angela Machado |
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| | ▪ Care and Treatment Committee (7 Motions) | Dr. Diego Shmuels |
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~ JUNE 2025 ~ Miami-Dade HIV/AIDS Partnership Calendar ~

MONDAY	TUES	WEDNESDAY	THURSDAY	FRIDAY	 <p>MIAMI-DADE HIV/AIDS PARTNERSHIP</p> <p>The Miami-Dade HIV/AIDS Partnership is the Official Ryan White Program Planning Council in Miami-Dade County. Our members are people with HIV and people who care about people with HIV!</p> <p>People with HIV are encouraged to participate!</p> <p>All events on this calendar are open to the public.</p> <h2>RSVP</h2> <p>Your participation matters! Please let us know if you're coming to the meeting!</p> <p>RSVP to (305) 445-1076 or mdcpartnership@behavioralscience.com</p> <p>Be prepared! Go to www.aidsnet.org or click on your meeting for agendas, minutes, and meeting documents.</p> <p>Stay connected!</p>  
2	3 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	4 Get on Board! Planning Council Member Enrichment Training 12:00 PM to 1:00 PM via Microsoft Teams	5  HIV Long-Term Survivor's Day	6	
9  Caribbean American HIV/AIDS Awareness Day (June 8)	10 Strategic Planning Committee 9:30 AM to 11:30 AM at BSR Corp	11	12 Care & Treatment Committee Annual Needs Assessment/PSRA 10:00 AM to 1:00 PM at Care Resource	13	
16	17	18 Housing Committee 2:00 PM to 4:00 PM at Care Resource	19 Juneteenth	20	
23	24	25 Executive Committee **As Needed**	26 Prevention Committee **Activities suspended until further notice**	27  National HIV Testing Day Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.	
30 Community Coalition Roundtable 5:00 PM to 7:00 PM (Dinner at 4:30 PM) at Borinquen	MEETING LOCATIONS BSR Corp. ~ Behavioral Science Research Corp. , 2121 Ponce de Leon Blvd., Suite 240, Coral Gables, FL 33134 Borinquen Medical Centers , 3601 Federal Highway, 3 rd Floor, Miami, FL 33137 Care Resource Community Health Centers , Midtown Miami, 3510 Biscayne Boulevard, 1 st Floor Community Room, Miami, FL 33137 Miami-Dade County Main Library , 101 West Flagler Street, Auditorium, Miami, FL 33130				



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