



**Housing Committee Meeting
 Care Resource Community Health Centers, Midtown Miami
 3510 Biscayne Blvd, First Floor Community Room
 Miami, FL 33137**

April 17, 2025 Minutes

#	Members	Present	Absent
1	Burks, Laurie Ann		X
2	Hill, Lileaus	X	
3	Michel, Marie Kerma		X
4	Robinson, Patera	X	
5	Tazoe, Roberto		X
6	Sarria, Manuel	X	
Quorum: 3			

Guests	
Davis, Debra	Tello, Cynthia
Diaz, Ayreh	
Ellis, Marvin	
Gomez, Francisco	
Lameda, Yanet	
Sanders, Carol	
Staff	
Meizoso, Marlen	

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <https://aidsnet.org/the-partnership#housing1>.

I. Call to Order

Lileaus Hill

Lileaus Hill, Chair, and called the meeting to order at 2:11 p.m.

II. Introductions

All

Ms. Hill introduced herself and requested members and guests introduce themselves.

III. Meeting Housekeeping

Marlen Meizoso

Marlen Meizoso reminded attendees of housekeeping items, including meeting recording, public records, that questions should go through the Chair, and any additional questions can be directed to staff after the meeting.

IV. Floor Open to the Public

Lileaus Hill

Ms. Hill opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”

There were no comments, so the floor was closed for public comments.

V. Review/Approve Agenda

All

The Committee reviewed the agenda which was posted in advance of the meeting and approved the agenda as presented.

Motion to approve the agenda as presented.

Moved: Patera Robinson

Seconded: Manuel Sarria

Motion: Passed

VI. Review/Approve Minutes of March 20, 2025

All

The Committee reviewed the minutes of March 20, 2025, and approved them as presented.

Motion to accept the minutes of March 20, 2025, as presented.

Moved: Manuel Sarria

Seconded: Patera Robinson

Motion: Passed

VII. Reports

▪ HOPWA Program

Roberto Tazoe

Mr. Tazoe was not present and did not forward a report.

Vacancies

Marlen Meizoso

Mrs. Meizoso reviewed the vacancy report in the meeting packets. There are several vacancies on both the Partnership and the Housing Committee. Currently, the Housing Committee has ten vacancies. Anyone who is interested in membership on this or any of the other committees was asked to see staff after the meeting for an application.

VIII. Standing Business

▪ Stakeholder Invitees and Letter

All

The Committee reviewed the current draft of the Housing Stakeholders meeting invitation letter which contained the suggestions from the last meeting. The Committee recommended the following edits to the letter:

- Add to question one a second question, "Are there any criteria restrictions for your housing assistance?"
- Add to question two, "If not, can you share why you can't?"

The questions will be relabeled to contain an "a" and "b" to keep items to two questions. The revised letter will be brought to the next meeting.

▪ Special Projects Discussion

All

As indicated in the last meeting, as part of the annual staff support budget process approved last year, each committee and subcommittee are being polled for any request for support of special projects above and beyond the annual activities (needs assessment, comprehensive planning, PSRA, and efficiency of administrative mechanism). The Committee did not indicate any projects.

IX. New Business

▪ Draft August Stakeholder Agenda

All

The Committee reviewed the current draft for the August Stakeholder meeting. The items placement was fine and made sense. The questions section will need to be updated to reflect the changes from today's meeting.

Manny Sarria indicated his name was misspelled and requested the full title, “Miami-Dade County Homeless Trust” be included. Mr. Tazoe’s full department title will also be included on the agenda. A revised version of the agenda will be brought to the next meeting.

X. Open Discussion

▪ **Questions from the Community**

All

There were no questions from the community.

XI. Announcements

All

Mrs. Meizoso indicated the revised date for the next New Member Orientation, scheduled for May 7, 2025, via Microsoft Teams. The flyer with details on the training was located on the sign-in table and the registration page can be accessed through the QR code or via the link provided.

XII. Next Meeting

Lileaus Hill

The next meeting is scheduled for May 15, 2025, at Care Resource.

XIII. Adjournment

Lileaus Hill

Ms. Hill adjourned the meeting at 2:41 p.m.